Guidelines for Acknowledging Use of AI in Reports and Publications

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The purpose of the Wyoming Department of Transportation (WYDOT) Research Center (Research Center) is to provide increased benefits and greater opportunities for improving the effectiveness of the research and development efforts in the State of Wyoming. The Research Center follows the procedures and standards set out in *Title 23 of the Code of Federal Regulations (C.F.R)*, *Part 420 Subpart B* entitled *Research, Development and Technology Transfer Program Management*, the *Infrastructure Investment and Jobs Act (P.L. 117-58, November 15, 2021),* Wyoming Statutes, and the Basic & Operating Policies for the Wyoming Department of Transportation.

From: Enid White <enid.white1@wyo.gov>
Sent: Thursday, June 6, 2024 8:11 AM
To: Anne M. Alexander <AAlex@uwyo.edu>
Cc: Steven Frank Barrett <SteveB@uwyo.edu>
Subject: Re: Artificial Intelligence data scraping

I am working on a chapter in a TRB E-Circular entitled Copyright, Artificial Intelligence, and the Doctrine of Fair Use. My July presentation will also cover these issues. The presentation and paper focus on the Notice for Comments from the U.S. Copyright Office filed in the Federal Registry and some of the comments on the topic. Here is the link: https://www.federalregister.gov/documents/2023/08/30/2023-18624/artificial-intelligence-and-copyright.

We began inserting not only the Notice but also declarations of generative artificial intelligence and artificial intelligence assisted technologies into our reports because some of the major publishers we work with are requiring both. I am inserting a draft of what we use, which follows the publishers requirements. Here is a link from the Elsevier publisher cite that sets this out: https://www.elsevier.com/about/policies-and-standards/the-use-of-generative-ai-and-ai-assisted-technologies-in-writing-for-elsevier.

Since we do so much work with UW, I would love to sit down and discuss a collaboration with you regarding this topic. Hope this helps. Enid

If you are using GAI or any GAI-assisted technologies, you must insert the following disclaimer.

> Generative Artificial Intelligence (GAI) tools were used in the writing of this report, production of images and/or graphical elements, or in the collection and analysis of data. In order to be transparent in disclosing the materials and methods (or similar section) of this report, the author sets out at the end of the report which GAI tools were used. Authors understand they are fully responsible for the content of their report, even

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Portions of the document may have been generated through the use of any GAI tool, but the ideas and underlying intent are created by a human author. AI may have been used to improve grammar and organization but not in creating the content of the report.

Be sure you provide the following information after the final chapter and prior to the references for all GAI used in writing the final report.

- **Clearly indicate the use of language models in the manuscript,** including which model was used and for what purpose. Please use the methods or acknowledgements section, as appropriate.
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- **Provide a list of sources used to generate content** and citations, including those generated by language models. Double-check citations to ensure they are accurate and properly referenced.
- **Be conscious of the potential for plagiarism** where the large language models (LLM) may have reproduced substantial text from other sources. Check the original sources to be sure you are not plagiarizing someone else's work.
- **Acknowledge the limitations of language models in the report,** including the potential for bias, errors, and gaps in knowledge.

PLEASE NOTE that artificial intelligence bots, such as ChatGPT, cannot **be listed as an author for** your report.