



Month-End Close & Reviewing Accounts

Month-End Close

The month of May was closed on Wednesday, June 10th in WyoCloud Financial Management & HCM. It is recommended you begin by reviewing the [Account Analysis report](#). The Account Analysis report for May has been run for you, by division, and stored on the [UW warehouse](#).

The [TouchNet report](#) for the month of May is also available to view.

Reviewing Accounts

As we approach the end of the fiscal year, please remember to review your accounts and fund balance to ensure everything is in order before the close of the fiscal year in June.

Fund balances are posted to Natural Account 30002 – Beginning Year Net Position. Users can view beginning year net position using the [General Accounting Dashboard](#) or [General Ledger Fund Balance report](#) in the Table of Contents.

Please note, the Account Analysis report renders activity over a specific period of time and does not include beginning balances. As such, it has been specifically designed for viewing revenue and expense transactions compared to the budget.

Contact Information

Financial Affairs
Room: Old Main Room 113
Phone: (307) 766-4340
Fax: (307) 766-6762

financialaffairs@uwyo.edu
www.uwyo.edu/administration/financial-affairs

