

CAREER CLIPS: JANUARY 2024



Ready for 2024!

As you're reading this, we hope you are feeling energized from the holiday celebrations, especially the bringing in of a new year. We have a lot of exciting opportunities ahead, of which we encourage you to take advantage.

If you are in the 1L class, you have received information regarding the Colorado Pledge to Diversity. The application deadline has been moved to midnight on January 17th. Please also pay close attention to all Spring On-Campus Interview (OCI) posting announcements. Per ABA regulations, you were not allowed to participate in Fall OCI, but employers are invited to recruit to your class during the Spring OCI month of February.

The UW College of Law Clinics will be hiring soon! Look for those positions to be posted in POKES. Selected students will need to have their FAFSA completed, including selecting yes on the work study question on the form.

The CU/DU Government and Public Interest Career Fair is scheduled for February 15th from 4:00-6:00 pm, with the application deadline set for February 5th. More details will be released soon!

Please take note of the quickly approaching Spring OCI deadlines provided in this newsletter, and the Events area on the last page for required RSVPs.

Resources

[Public Policy Deadlines](#)

[Government Honors Deadlines](#)

⇒ *Apply for these opportunities through the link provided in the POKES Resource Library under [Job Search Subscriptions](#)*

REMINDER

It's time to complete the FAFSA!

Don't forget to check yes on the work study question.

CLICK
HERE

Career Highlight

Transactional Law

Transactional law pertains to the legal transactions and communication essential in conducting business. Examples include commercial, healthcare, financial services, mergers and acquisitions, and real estate law. Each of the practice areas require excellent reading and writing abilities, negotiation skills, cultural competence, and solid comprehension of the fundamentals of contract law. Transactional attorneys must also understand the laws and regulations specific to their chosen practice area (i.e. data privacy in healthcare law). One of the ways to enhance these skills and abilities while in law school is through participation in the Estate Planning Practicum (EPP).

The EPP's transactional practice primarily focuses on Estate Planning and Estate Administration. The EPP provides law students an excellent opportunity to gain real and practical transactional experience in this field of law. The planning side of this practice primarily focuses on simple wills, advance health care directives, durable powers of attorney, as well as using other probate avoidance techniques, including, but not limited to, transfer on death deeds, beneficiary designations, payable on death designations, and transfer upon death designations. The administration side of the practice primarily focuses on summary procedures for estate administration available for qualifying estates in the State of Wyoming.

In addition to the summary procedures available to qualifying clients in the State of Wyoming, the EPP has recently begun to offer full probate and estate administration services to qualifying estates. These full estate administration services have significantly increased the workload borne by the students as well as exposing them to the complex nature of estate administration that encompasses a multitude of legal areas well beyond "estate law". Recently, students worked alongside the Faculty Director, Mario Rampulla, to manage the administration of these estates, with one being completed in 2022, and the other ongoing administrations are expected to be completed in 2024.

In addition to ongoing projects, the EPP has expanded by adding a 2L Legal Assistant to their staff, recognizing the importance of providing practical opportunities for students in their second year of law school. This addition not only enriches the educational experience but also mirrors the collaborative and team-oriented nature of transactional law practice.



The transactional law landscape requires professionals to possess a keen understanding of contracts, negotiations, and legal intricacies involved in legal dealings. By engaging in programs like the Estate Planning Practicum, students not only gain theoretical knowledge but also develop practical skills that are essential in advising clients. Aspiring transactional lawyers benefit from exposure to real-world scenarios and the chance to work alongside experienced practitioners, making them well-equipped to navigate the complexities of transactional law upon entering the legal profession.

Special thanks to Carly Mansker and the EPP for providing this content.

Spring 2024 OCI

All Students



State of Utah Public Lands Policy Coordinating Office Salt Lake City, UT
Interviews 2/7 - Public Lands Summer Law Clerk - Apply by 1/24

1L Positions



Hirst Applegate, LLP Cheyenne, WY
Interviews 2/5 - Summer Associate - Apply by 1/22



Gunderson Palmer Nelson & Ashmore, LLP Rapid City, SD
Interviews 2/15 - Summer Internship - Apply by 2/1

1L & 2L Positions



Hoskin, Farina & Kampf, PC Grand Junction, CO
Interviews 2/5 - 2024 Summer Clerk - Apply by 1/22



Sublette County Attorney's Office Pinedale, WY
Interviews 2/5 - Summer Intern or Extern - Apply by 1/22



Cline Williams Fort Collins, CO
Interviews 2/7 - Summer Associate - Apply by 1/24



Costello Porter Law Firm Rapid City, SD
Interviews 2/16 - Summer Law Clerk - Apply by 2/4



Social Security Administration, Office of the General Counsel Remote
Interviews 2/19 - Summer Intern (Unpaid/Extern) - Apply by 2/5



2L Positions

Colorado Public Defender Various Locations
Interviews 2/16 - Summer Intern (Unpaid/Extern) - Apply by 2/4

2L & 3L Positions



Woodhouse Roden Ames & Brennan, LLC Cheyenne, WY
Interviews 2/5 - Summer Law Clerk/Associate - Apply by 1/22

3L Positions

Law Offices of
Prehoda, Edwards & Rampulla

Prehoda, Edwards & Rampulla, LLC Laramie, WY
Interviews 2/5 - Associate Attorney - Apply by 1/22



Weld County District Attorney's Office Greeley, CO
Interviews 2/5 - Deputy District Attorney - Apply by 1/22



Brown and Hiser, LLC Laramie, WY
Interviews 2/6 - Associate Attorney - Apply by 1/23



Halloran Farkas + Kittila, LLP Jackson, WY / Wilmington, DE
Interviews 2/6 - Associate Attorney - Apply by 1/23



Tynsky Law Office, P.C. Green River, WY
Interviews 2/6 - Attorney - Apply by 1/23

WHITE AND STEELE, P.C.
A Litigation Firm for Colorado and Wyoming

White and Steele, P.C. Denver, CO
Interviews 2/6 - Associate Attorney - Apply by 1/23



Hirst Applegate, LLP Cheyenne, WY
Interviews 2/7 - Associate Attorney - Apply by 1/24

3L Positions Continued



Kirven Law, LLC
Small town service, big city results

Kirven Law, LLC Sheridan, WY

Interviews 2/7 - Associate Attorney - Apply by 1/24



**SWEETWATER
COUNTY**
Wyoming

Sweetwater County Attorney's Office Green River, WY

Interviews 2/7 - Deputy County Attorney - Apply by 1/24



Jackson Hole Trust Company Jackson, WY

Interviews 2/15 - Associate General Counsel - Apply by 2/1



Colorado Public Defender Various Locations

Interviews 2/16 - Deputy Public Defender - Apply by 2/4



Costello Porter Law Firm Rapid City, SD

Interviews 2/16 - Associate Attorney - Apply by 2/4



State of Montana, Office of Public Defender Various Locations

Interviews 2/20 - Public Defender / Attorney - Apply by 2/6



Recent Job Postings

(For a complete list of job openings, visit [POKES](#))

All Students:

Mendes Hershman Writing Contest - ABA Business Law Section

Apply by 2/9/24

Research and Writing Competition - NRA Civil Rights Defense Fund

Apply by 3/1/24

US Navy Judge Advocate, Student Program

Apply by 3/1/24

ROCKY MOUNTAIN REGION

Summer Clerkship - BBG Construction Law - Denver, CO

Interns/Externs - 17th Judicial District DA's Office - Broomfield, CO

Intern/Extern/Student Practice Act - Colo. Alternate Def. Counsel

Summer Intern - Colorado Legal Svcs Migrant Farmworker Division

Apply by 4/30/24

1Ls:

Diversity Scholarship and Summer Clerkship - Zelle LLP

Apply by 1/8/24

Summer Internship - Army JAG Corps

Apply by 1/13/24

Summer Externship - US Air Force JAG

Apply by 1/31/24

ROCKY MOUNTAIN REGION

Summer Associate - Colorado Pledge to Diversity

Apply by midnight on 1/17/24

Summer Associate Program - BakerHostetler - Denver, CO

Apply by 1/31/24

Summer Intern/Extern - 4th Judicial DA's Office - Colo. Springs, CO

Apply by 3/1/24

1Ls & 2Ls:

Judicial Intern - American Bar Associate's Litigation Section

Apply by 1/12/24

Summer Extern - Just the Beginning, A Pipeline Organization

Apply by 1/14/24



OSCAR
Online System for Clerkship
Application and Review

On January 8th, 2Ls will gain access to OSCAR, the Online System for Clerkship Application and Review, which is a web-based system for federal law clerk and appellate staff attorney recruitment. It also serves as an informational portal for applicants and law schools to research judges and staff attorney offices hiring practices, preferences, and timelines.

Register and start uploading documents, searching for positions, and building applications.

CLERKSHIP RESOURCES

Visit the [Clerkship > Federal Clerkship folder](#) within the POKES Resource Library to find:

- ⇒ OSCAR Application Prep Kit
- ⇒ Federal Law Clerk Hiring Best Practices

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JOB INTERVIEW CHECKLIST

By LexisNexis

- >> Research your potential employer. Go beyond the organization's website.
- >> Know your resume and writing sample inside and out. Take extra copies of both to your interview.
- >> Prepare well-researched questions. Avoid questions that could have been easily addressed by reviewing the organization's website.
- >> Research yourself online. Employers are researching you as well.
- >> Come to the interview prepared. Dress appropriately; arrive 15 minutes early and have references prepared and confirmed.
- >> Ask Career Services if there are any alumni working at the firm and start networking.
- >> Participate in mock interviews.
- >> Understand the format and length of the interview.
- >> Be careful not to take branded items from other firms/organizations.
- >> Write a thank-you email that day and reference a key conversation point.

Recent Job Postings Continued

1Ls & 2Ls Continued:

Summer Associate - US Army

Apply by 1/31/24

Summer Extern - Cybersecurity and Infrastructure Security Agency

Apply by 2/8/24

Diversity Scholarship Program - US Law Network

Apply by 3/1/24

ROCKY MOUNTAIN REGION

Summer Externship - US Dept. of Justice - Denver, CO or hybrid

Apply by 1/5/24

Summer Externship - USAO District of Montana

Apply by 1/5/24

Summer Clerkship - US Attorney's Office, District of Montana

Apply by 1/31/24

Greater CO Law Student Exp. - CO Access to Justice Commission

Apply by 2/16/24

2Ls:

ROCKY MOUNTAIN REGION

Summer Externship - US Dept. of Agriculture

Apply by 1/31/24

Judicial Clerk, Judge Phillips - US Court of Appeals - Cheyenne, WY

Apply by 11/21/24 (encouraged to apply ASAP)

OUTSIDE THE REGION

Summer Associate - Big Fire Law & Policy Group, LLP - Omaha, NE

Apply by 1/31/24

Judicial Clerk, Judge Parrish - US District Court - Salt Lake City, UT

Apply by 6/28/24 (encouraged to apply ASAP)

3Ls:

Judge Advocate - Army JAG

Apply by 3/31/24

Judge Advocate - US Coast Guard

Apply by 2/12/24

Continued next page

Recent Job Postings Continued

3Ls Continued:

ROCKY MOUNTAIN REGION

Judicial Clerk, Judge Castano - Sixth District - Gillette/partially remote

Associate Attorney - Stelting & Gross, LLC - Jackson, WY

Asst. AG, Water & Natural Res. - WY AG's Office - Cheyenne, WY

Attorney - Wyoming Public Defender's Office - Gillette, WY

Trust Officer - Dunham Trust - Laramie, WY

Deputy DA - 17th Judicial District DA's Office - Broomfield, CO

Law Clerk, Criminal Bench - CO Judicial Branch - Greeley, CO

Apply by 1/15/24

Deputy District Attorney - Larimer County - Fort Collins, CO

Apply by 1/18/24

Attorney - Richard Gage, PC - Cheyenne, WY

Apply by 2/1/24

Associate Corporate Attorney - CoBank - Greenwood Village, CO

Apply by 2/9/24

OUTSIDE THE REGION

Attorney - Parsons, Loveland, Shirley & Lindstrom, LLP - Burley, ID

Law Clerks, 3rd District - Alaska Court System - Anchorage, AK

Staff Attorney/Admin Law Judge - State of South Dakota

ENR Law Fellowship - George Washington Univ. - Washington, DC

Deputy State's Attorney - Minnehaha County - Sioux Falls, SD

Apply by 1/5/24

Attorneys (multiple openings) - Alaska Department of Law

Apply by 1/16/24

Attorney - Stange Law Firm, PC - Wichita, KS

Apply by 1/20/24

Deputy Public Defender - Elko County PD's Office - Elko, NV

Apply by 1/26/24

Judicial Clerkship - Arizona Court of Appeals, Div. One - Phoenix, AZ

Apply by 2/16/24 (encouraged to apply ASAP)

**** Be sure to check out the AccessLex Scholarship Databank!****

Upcoming Events

- ⇒ Lunch & Learn - US Marine Corps JAG
1/17 - 12:30pm - Rm 182
- ⇒ 1L Paul D. White Cocktail Event at BakerHostetler
RSVP Required!
1/17 - 5:00pm - Denver, CO
- ⇒ Husch Blackwell 1L Open House - RSVP by 1/17
1/24 - 5:00pm - Denver, CO
- ⇒ CU/DU Government Public Interest Career Fair Expo
2/15 - 4:00pm - Denver, CO
- ⇒ Federal Clerkship Panel
2/29 - 4:30pm - Rm 182
- ⇒ Day In The Life Of A District Attorney - RSVP ASAP
3/1 - 8:30am - Colorado
- ⇒ 3L Mandatory Exit Counseling - March 4-8
Sign Up Through POKES Appointments Tab
- ⇒ 2L Info Session: Money & Your Career - Legal Salaries, Taxes & Benefits
3/7 - 12:30pm - Rm 178
- ⇒ Lunch & Learn - JD/MBA Joint Degree Info Session
3/21 - 12:30pm - Rm 178