

## CAREER CLIPS: NOVEMBER 2023



### What Is An Externship?

A legal externship is a great way to gain practical experience while in law school, and earn course credit at the same time. The college has a robust externship program with many opportunities available. Students say this is one of the best experiences they've had in law school! Contact Tim Crawford with any questions.

### Common Externships for UW COL Students

An externship is with a judge, government agency or a non-profit organization. There are a variety of externships available, each one helping you gain practical legal experience:

- ⇒ Judicial Externships
- ⇒ Government Agency Externships
- ⇒ Non-Profit Organization/Public Interest Externships

### Opportunities in POKES

Often times there are listings in POKES for unpaid clerkships, internships, student volunteers and externships. Employers are offering the experience to you, with the opportunity of gaining externship credit. For these, please work with Tim before the start of your work, so you are ensured the college credit.

In POKES, visit the OCI and Job Listings menu option, then add a 'Type of Job' filter for Extern listings.

### Interested?

There is a simple application process for externships. Prior to the deadline, complete the online form for the semester you are applying. Please also supply any supplemental materials noted in the externship description found through the placement lists.

Spring 2024 Application

**DEADLINE: FRIDAY 11/3/23**

*Your CSO Director*  
**ASHLI TOMISICH**

Ashli.Tomisich@uwyo.edu

On maternity leave for the remainder of the fall 2023 term.



# Out of State Job Search: Resources

Every year, a number of Wyoming Law students conduct job searches outside the region. Some students, originally from other states, are eager to move back home after graduation, while others, native to Wyoming, seize the opportunity to move to a new city to begin their legal careers. In all cases conducting a job search outside your current geographical location requires you to research, be organized, and plan ahead.



As you conduct your out of town job searches, the Office of Career Services is available to help you with tips and tools, interviewing skills, and much more.

We look forward to working with you throughout your law school career and as alumni.

*Check out these [POKES resources](#) on out of state job searching!*

## Tasks for Winter Break (or sooner)

If you have not yet secured summer or permanent employment, there is no time to delay in making sure your materials are ready, your interview skills are up to snuff, and you are meeting application deadlines. Please also note, Spring On Campus interviews (OCI) will be gearing up soon!

- ⇒ [Convert to a Legal Resume](#)
- ⇒ [Utilize Sample Materials](#)
- ⇒ [Upload to the Resume Book](#)
- ⇒ [Review Writing Sample Tips](#)
- ⇒ [Pay Attention to Job Posts](#)
- ⇒ [Learn About OCI](#)
- ⇒ [Prepare for Possible Phone/Video Interviews](#)
- ⇒ [Avoid Interview Mistakes](#)
- ⇒ [Don't Forget Thank You Notes](#)



# Recent Job Postings

(For a complete list of job openings, visit [POKES](#))

## ALL STUDENTS:

### **ROCKY MOUNTAIN REGION**

[Summer Legal Intern](#) - 8th Judicial District - Fort Collins, CO

Apply by 10/31/23

[Extern, Summer 2024](#) - USAO District of Colorado - Denver, CO

Apply by 2/21/24

[Law Internship](#) - Montana Department of Justice - Helena, MT

Apply by 4/15/24

## 1Ls :

### **ROCKY MOUNTAIN REGION**

[Public Interest Clerkship](#) - Crowley Fleck PLLP - various locations

Apply by 1/6/24

### **OUTSIDE THE REGION**

[Extern, Summer 2024](#) - USAO District of Alaska - various locations

Apply by 1/7/24 (5 position openings)

## 1Ls & 2Ls:

[Summer Internship](#) - US Navy JAG Corps - various locations

Apply by 12/1/23

[Summer Law Clerk](#) - National Center for Youth Law - Remote

Apply by 1/12/24

### **ROCKY MOUNTAIN REGION**

[Summer Interns](#) - 18th Judicial DA's Office - Centennial, CO

[Summer Interns](#) - Denver DA's Office - Denver, CO

[Intern, Oil & Gas Law Focus](#) - Tolbert Law Office, PLLC - Denver, CO

[ENR Division Law Clerk](#) - US Dept. of Justice - Denver, CO

Apply by 1/5/24

### **OUTSIDE THE REGION**

[Summer Diversity Fellowship](#) - Banner Witcoff - Chicago, IL

Apply by 12/15/23

[Intern/Extern & Summer Honors Clerk](#) - EPA - Washington, DC

Apply by 1/15/24

[Summer Intern, Civil Division](#) - AK Dept. of Law - Anchorage, AK

Apply by 1/16/24

[Extern](#) - Idaho State Appellate Public Defender - Boise, ID

Apply by 3/31/24

# November Events

- ⇒ [Webinar: Competition and Antitrust in Agricultural Law](#)  
11/01/23, 5:00pm
- ⇒ UW Law Denver Happy Hour  
11/02/23, 4:30-6:30pm  
Great Divide Brewing Co.  
2201 Arapahoe Street  
Denver, Colorado
- ⇒ [US Dept. of Justice Webinars Introducing Legal Internship Opportunities](#)  
11/06/23, 10am or 1pm,  
or 11/07/23 at 11am
- ⇒ [ABA Free Webinar: What is Health Law?](#)  
(registration required)  
11/08/23, 11:00am
- ⇒ 1Ls: Guide to Using POKES Info Session - lunch provided  
11/14/23, 12:30pm, Rm 186
- ⇒ [Wyoming Attorney General's Office Info Session](#) - lunch provided  
11/15/23, 12:30pm, Rm 182



# Resources

[Public Policy Deadlines](#)

[Government Honors Deadlines](#)

⇒ [Apply for these opportunities through the link provided in the POKES Resource Library under Job Search Subscriptions](#)



## Career Fair Prep

- ⇒ [Make the Most of a Career Fair](#)
- ⇒ [3 Ways Law Students Can Become More Confident Communicators](#)
- ⇒ [Informational Interviews, Sample Questions to Start the Conversation](#)
- ⇒ [Networking Elevator Speech](#)
- ⇒ [Tips and Sample Questions for Informational Interviews](#)

## Recent Job Postings Continued

**2Ls:**

### ***ROCKY MOUNTAIN REGION***

[Summer Associate](#) - Sherman & Howard, LLC - Denver, CO

[Summer Law Intern](#) - State Farm Mutual Insurance - Denver, CO

**2Ls & 3Ls:**

### ***ROCKY MOUNTAIN REGION***

[Intern II \(fall/spring/summer 2023-24\)](#) - City of Greeley, CO

[Intern I, Water Resources](#) - City of Greeley, CO

[Spring Externship, Judge Johnson](#) - US District Court - Cheyenne, WY

Apply by 11/3/23

[Law Student Deputy DA](#) - Pueblo County DA - Pueblo, CO

Apply by 11/30/23

**3Ls:**

[Honors Program](#) - National Labor Relations Board - Various Locations

Apply by 11/2/23

[Defender Services Fellowship](#) - US Courts Defender Services Office

Apply by 12/11/23

### ***ROCKY MOUNTAIN REGION***

[Associate Attorney](#) - Keller Law Firm, PC - Thermopolis, WY

[Deputy DA, County Court](#) - 18th Judicial DA's Office - Centennial, CO

[Assistant AG, Tort Litigation](#) - WY AG's Office - Cheyenne, WY

[Assistant AG, Civil Division](#) - WY AG's Office - Cheyenne, WY

[Practicing Attorney](#) - WY AG's Office - Cheyenne, WY

[Judicial Clerk, Judge Johnson](#) - US District Court - Cheyenne, WY

[Judicial Clerk, Judge Rossman](#) - US Court of Appeals - Denver, CO

Apply by 10/30/23

[Attorney](#) - Dufford Waldeck - Montrose / Grand Junction, CO

Apply by 12/15/23

[Deputy District Attorney](#) - 4th Judicial District - Colorado Springs, CO

Apply by 12/31/23

[Associate Attorney](#) - Wegener Lane & Evans, PC - Grand Junction, CO

Apply by 12/31/23

[Judicial Clerk, Judge Wang](#) - US District Court - Denver, CO

Apply by 2/29/24

[Judicial Clerk, Judge Prose](#) - US District Court - Denver, CO

Apply by 8/30/24

# Recent Job Postings Continued

## 3Ls Continued:

### ***OUTSIDE THE REGION***

Deputy Prosecuting Attorney - Twin Falls County, ID

Judicial Clerk, Judge Humetewa - US District Court - Phoenix, AZ

Litigation Associate - GPNA, LLP - Rapid City, SD

2024-25 Judicial Clerk, Judge Wheelles - Anchorage Superior Court

Law Fellow, National Sea Grant Law Center - U of Mississippi Law

Fellowship - AFL-CIO - Washington, DC

Apply by 11/3/23

Law & Philosophy Fellow - UCLA Law School - Los Angeles, CA

Apply by 11/3/23

Assistant District Attorney - Alaska Dept. of Law - Kotzebue, AK

Apply by 11/17/23

Assistant State Attorney - First Judicial Circuit - Various FL Locations

Apply by 12/4/23

Fellowship in Environmental Law and Policy - U of California, LA

Apply by 12/5/23

Associate Attorney - Tomac & Tomac - Rapid City, SD

Apply by 12/31/23

Associate Attorney - Collier Law - Wasilla, AK

Apply by 12/31/23

Judicial Clerk, Judge Dobrescu - 7th Judicial District - Ely, NV

Apply by 1/19/24 (2 position openings)

Law Clerk - Alaska Court System - Fairbanks, AK

*\*RELOCATION ASSISTANCE IS AVAILABLE\**

Apply by 1/20/24

**\*\* Be sure to check out the AccessLex Scholarship Databank!\*\***

## Who's In Your Network?

Your personal, professional, academic or familial contacts can assist with a job search, achieving career goals, learning more about your field, or hearing about job opportunities. Sometimes networking involves reaching out to those who you have no existing contact line.

⇒ Where to Begin

⇒ Start a Contact Excel File

⇒ Manage Your Social Capital

⇒ Search for Attorneys

⇒ Utilize Sample Outreach Emails

⇒ Prepare for an Informational Interview

