

CAREER CLIPS: OCTOBER 2023



Who's in Your Network?

Professional networking is when you build relationships with other professionals both in your career field and in other related fields. Networking allows you to foster relationships with others that are mutually beneficial to the careers of you and those in your network. The goal of professional networking is typically to be able to ask favors of people in your network and to help them in return.

You can build a professional network in various places both online and in person. Common places where people network with others include:

- Networking events
- College alumni clubs
- Conferences and expos
- A current job
- Social events
- Social media sites geared towards professionals

The more you network, the more people you can potentially lean on when you need a professional favor. This can ultimately benefit you in your career and help you reach your professional goals.

View the complete article online [HERE](#)

Externships

A legal externship is a great way to gain practical legal experience while in law school, and earn course credit at the same time!

The [Spring 2024 application](#) deadline is November 3rd.

Questions? View the presentation slides online [HERE](#)

Your CSO Director
ASHLI TOMISICH

Ashli.Tomisich@uwyo.edu

On maternity leave for the remainder of the fall 2023 term.





Your goals are set. You've done your research. You know where you want to work. Now what? Prepare your resume! Use the [POKES Resource Library](#)!

The goal of the legal resume is to get an interview.

It's your one chance to make a great first impression.

- ⇒ Emphasize how your requirements meet those of the position by describing the parts of your education, work and life experiences that are most pertinent to the job. ***Be sure your resume is practice focused!***
- ⇒ Follow the specific legal format that allows reviewers to see the most important information easily within a 30-60 scan through the document.
- ⇒ Include appropriate personal interests, community involvement or other relevant experiences that will convey a sense of who you are as an individual and as a potential employee.



Log in to [POKES](#), then visit the [Resource Library, Application Materials Folder](#)

Start Here: [Legal Resume Drafting 101](#)

Next: [Know the Tips and Traps!](#)

Be Sure to Also: [Use The Sample Packet](#)

2023-2024 Resume Book

A great way to be considered for positions, both contract and long-term work!

We will be sending an updated resume book to employers on October 18th.

1Ls, you now have access to upload your resume to the [2023-2024 Resume Book](#) in POKES!

Recent Job Postings

(For a complete list of job openings, visit [POKES](#))

ALL STUDENTS:

Legal Assistant - Cornerstone Law Firm - Remote

Apply by 11/22/23

Extern - Juvenile Justice & Delinquency Prevention (OJJDP)

Apply by 1/15/24

Extern - Office of Justice Programs (OJP) - Remote

Apply by 1/15/24

ROCKY MOUNTAIN REGION

Interns/Externs - Colorado Public Defender's Office

Extern, Summer 2024 - USAO District of Colorado - Denver, CO

Apply by 2/21/24

Law Internship - Montana Department of Justice - Helena, MT

Apply by 4/15/24

1Ls :

ROCKY MOUNTAIN REGION

Judicial Clerk, Judge Domenico - US District Court - Denver, CO

Apply by 7/31/26 (encouraged to apply ASAP)

Judicial Clerk, Judge Tymkovich - US Court of Appeals - Denver, CO

Apply by 8/1/26 (encouraged to apply ASAP)

OUTSIDE THE REGION

Extern, Summer 2024 - USAO District of Alaska - various locations

Apply by 1/7/24 (5 position openings)

1Ls & 2Ls:

Extern - US Dept of Ed, Office for Civil Rights - various locations

Apply by 4/30/24

ROCKY MOUNTAIN REGION

ENR Division Law Clerk - US Dept. of Justice - Denver, CO

Apply by 1/5/24

OUTSIDE THE REGION

Ella Baker Summer Intern - Center for Constitutional Rights - NY

Apply by 12/29/23

Intern/Extern & Summer Honors Clerk - EPA - Washington, DC

Apply by 1/15/24

Summer Intern, Civil Division - AK Dept. of Law - Anchorage, AK

Apply by 1/16/24

October Events

- ⇒ Webinar: The Multistate Professional Responsibility Exam (MPRE)
10/3 - 10:00am
- ⇒ EPA Virtual Info Sessions
10/3 and 10/5
- ⇒ Clinic & Practicum Hiring Informational Meeting
10/6 - 10:00am - Room 178
- ⇒ DLAW Tailgate
RSVP today!
10/7 - 4:00-5:30pm
- ⇒ Guest Speaker Kristin Ladd
10/10 - 12:25pm - Rm 178
- ⇒ Law Student Mental Health Summit Live & On-Demand
10/12 - various sessions
- ⇒ Equal Justice Works Career Fair - Register Online
10/12
- ⇒ 1:1 Financial Coaching with Justin from AccessLex
Make appointment in POKES
10/12 - Rm 180
- ⇒ Credit and Debt Management for Bar Admission - lunch provided
10/12 - 12:30pm - Rm 186
- ⇒ Bar Success Info Session
10/12 - 4:00pm - Rm 182

Resources

[Public Policy Deadlines](#)

[Government Honors Deadlines](#)

⇒ *Apply for these*

opportunities through the link provided in the POKES Resource Library under

[Job Search Subscriptions](#)

Justin Zieman, an Accredited Financial Counselor with AccessLex Institute will be offering **FREE**, 30-minute, one-on-one financial coaching appointments on October 11th and 12th! Make your reservation NOW in the POKES Appointment Tab through Michell Anderson's appointment slots provided on those two dates.



Recent Job Postings Continued

2Ls:

[Litigation Summer Clerkship](#) - Animal Legal Defense Fund - Remote

Apply by 10/15/23

ROCKY MOUNTAIN REGION

[Summer Associate](#) - Sherman & Howard, LLC - Denver, CO

[Summer Law Intern](#) - State Farm Mutual Insurance - Denver, CO

OUTSIDE THE REGION

[OSD Honors Intern](#) - DOD General Counsel - Washington, DC

Apply by 11/3/23

2Ls & 3Ls:

[Data Privacy Internship](#) - OpenAP - Remote

ROCKY MOUNTAIN REGION

[Intern II \(fall/spring/summer 2023-24\)](#) - City of Greeley, CO

[Intern I, Water Resources](#) - City of Greeley, CO

[Spring Externship](#) - US Immigration & Customs - Centennial, CO

Apply by 10/27/23

OUTSIDE THE REGION

[Summer Ethical Leadership Fellowship](#) - Berlin, Germany

3Ls:

ROCKY MOUNTAIN REGION

[Assistant Attorney General](#) - WY AG's Office - Cheyenne, WY

[Practicing Attorney](#) - WY AG's Office - Cheyenne, WY

[Judicial Clerk, Judge Johnson](#) - US District Court - Cheyenne, WY

[2024-25 Fellowship Program](#) - Colorado AG's Office - Denver, CO

Apply by 10/13/23

[Greater Colorado Fellowship](#) - Alternate Defense Counsel

Apply by 10/25/23

[Attorney](#) - Dufford Waldeck - Montrose / Grand Junction, CO

Apply by 12/15/23

[Deputy District Attorney](#) - 4th Judicial District - Colorado Springs, CO

Apply by 12/31/23

[Associate Attorney](#) - Wegener Lane & Evans, PC - Grand Junction, CO

Apply by 12/31/23

[Judicial Clerk, Judge Wang](#) - US District Court - Denver, CO

Apply by 2/29/24

[Judicial Clerk, Judge Prose](#) - US District Court - Denver, CO

Apply by 8/30/24

Recent Job Postings Continued

3Ls Continued:

OUTSIDE THE REGION

Deputy Prosecuting Attorney - Twin Falls County, ID

Judicial Clerk, Judge Humetewa - US District Court - Phoenix, AZ

Litigation Associate - GPNA, LLP - Rapid City, SD

2024-25 Judicial Clerk, Judge Wheelles - Anchorage Superior Court

2024-26 Equal Justice Works Fellowship - ProBAR - Harlingen, TX

Assistant State Attorney - 1st Judicial Circuit of Florida

Apply by 10/3/23

Two-Year Clerkship - NY Supreme Court, Appellate Div. - Albany, NY

Apply by 10/6/23

Graduate Law Clerk - San Diego County DA's Office - San Diego, CA

Apply by 10/13/23

Deputy Public Defender - Elko County PD's Office - Elko, NV

Apply by 10/27/23

Associate Legal Counsel, Privacy - Adobe - New York, NY

Apply by 10/28/23

Fellowship - AFL-CIO - Washington, DC

Apply by 11/3/23

Law & Philosophy Fellow - UCLA Law School - Los Angeles, CA

Apply by 11/3/23

Associate Attorney - Tomac & Tomac - Rapid City, SD

Apply by 12/31/23

Associate Attorney - Collier Law - Wasilla, AK

Apply by 12/31/23

Judicial Clerk, Judge Dobrescu - 7th Judicial District - Ely, NV

Apply by 1/19/24 (2 position openings)

**** Be sure to check out the AccessLex Scholarship Databank!****

**Help! I'm not in the top 10%
of my class!**

You are not alone. Realize that in a class of 80 students, only 8 people will be in the coveted "top 10%."

While grades do matter to the big firms, most employers are looking for more than grades:

- Enthusiasm
- Work experience
- Participation in clinics, moot court, competitions and writing competitions
- Leadership skills
- Professionalism
- Excellent writing skills
- Cite-checking and other detail-oriented skills
- Legal research skills
- Language skills
- Honors and awards (including undergraduate academic achievements)
- Volunteerism / Civic Involvement

The list goes on! The number one thing that grades can impact is your feeling of self-worth. Don't let them. Remember: You are more than your grades.