

Classroom Research Practica Involving Human Subjects

This informational sheet must be filled out and submitted by the faculty member assigning the research practica in his or her classroom before the first day of class during the semester in which the student will be conducting the research practica.

The informational sheet for classroom research practica involving human subjects should be submitted to the IRB:

Institutional Review Board	Phone: 307-766-5322
Room 308, Old Main	Fax: 307-766-2608
1000 East University Avenue, Department 3355	email: irb@uwyo.edu
Laramie, WY 82071	

Informational sheets may be submitted in any format: in hard copy typed on letter size white paper, or electronic format e-mailed to irb@uwyo.edu. **Electronic submission via email is encouraged.**

Please complete the following five sections:

- 1) Name, title, department, address, phone number, fax number, and e-mail address of faculty member assigning the research practica**
- 2) Code, class number, title, semester, year, and brief description of course**
 - Example: AGEC 1000. Agricultural and Applied Economics Orientation. Spring 2009.
- 3) Brief description and purpose of research practica**
- 4) Description of human subject participation, including:**
 - age-range and gender of preferred subjects
 - how subjects will be selected and solicited for participation
 - the number of subjects expected to be involved
 - criteria for potential subjects to be included or excluded from the subject pool
 - state that students will not be permitted to choose a vulnerable population.
- 5) Description of procedure to protect privacy and confidentiality, including:**
 - whether data will presented in a public forum
 - whether or not subjects will be identified, either by name, appearance, or nature of data
 - how and where collected data will be stored and for how long
 - who will have access to the data and under what circumstances
 - any other aspects regarding confidentiality