**External Scholarship Form**

**Scholarship Information**

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| **Name of Scholarship** |  |
| **Awarding Agency** |  |
| **Agency phone number or email:** |  | **Full-time enrollment required?\*** |  |
| **Number of checks enclosed:** |  | **Total amount of check/s:** | **$** | **Check #** |  |
| **Scholarship for fall, spring, split academic year (fall/spring) or for summer \*\*** |  |
| **Is this student an athlete at the University of Wyoming?** |  |

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| --- | --- | --- | --- |
| **Name of Student** | **Student W ID#** | **Amount of Scholarship** | **Date of Birth** |
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If additional scholars are receiving the scholarship, please enclose an attachment with information above.

**\***Full-time enrollment for undergraduate students is 12 hours and for graduate students, full-time is 9 hours.

\*\*It is the policy of the Office of Scholarships and Financial Aid to divide scholarships of $1,000 or more equally between fall and spring semesters unless otherwise instructed. Scholarships less than $1,000 are credited to the current semester.

Scholarships should be received, to the below address, by August 1 (fall term) or January 1 (spring term), to ensure timely processing to student account. If received after December 1 (fall term) or May 1 (spring term), scholarships will be applied to the following term, unless noted on the form.

**Please make checks payable to the University of Wyoming**

Checks made solely in the name of the recipient will require endorsement. If a donor would like to include the name of the recipient on the check, it is asked that the student’s name be written on the memo line.

**Please return completed form with the scholarship to the address above.**