# THE UNIVERSITY OF WYOMING

# **BOARD OF TRUSTEES' REPORT**

March 6-8, 2008

The Final Report can be found on the University of Wyoming Board of Trustees website at <u>www.uwyo.edu/trustees/meetings</u>

## University of Wyoming Mission Statement (April 2002)

The University of Wyoming aspires to be one of the nation's finest public land-grant research universities, dedicated to serving as a statewide resource for accessible and affordable higher education of the highest quality, rigorous scholarship, technology transfer, economic and community development, and responsible stewardship of our cultural, historical, and natural resources.

In the exercise of our primary mission to teach and educate students, we seek to provide academic and co-curricular opportunities that will:

- Expose students to the frontiers of scholarship and creative activity, and the complexities of an interdependent world;
- Ensure individual interactions among students, faculty, and staff;
- Nurture an environment that values and manifests diversity, free expression, academic freedom, personal integrity, and mutual respect; and
- Promote opportunities for personal growth, physical health, athletic competition, and leadership development for all members of the University community.

As Wyoming's only university, we are committed to outreach and service that extend our human talent and technological capacity to serve the people in our communities, our state, the nation, and the world.

The primary vehicles for identifying the specific actions and resource allocations needed to achieve this complex mission are the University's *Academic Plan*, *Support Services Plan*, and *Capital Facilities Plan*, each revised periodically.

## TRUSTEES OF THE UNIVERSITY OF WYOMING AGENDA March 6-8, 2008

## Thursday, March 6, 2008

8:00-9:30 a.m. – Executive Session, Trustee Davis (UW Conference Center, room Salon C)

9:45-10:30 a.m. – By-Law Subcommittee Meeting, Miller (UW Conference Center, Salon F)

### **Concurrent Session**

- 9:45-10:30 a.m. Orientation: Tenure and Promotion Process, Allen (UW Conference Center, Salon C)
- 10:30-11:00 a.m. Honorary Degree Subcommittee Meeting, Trustee Haynes (UW Conference Center, Salon G)
- 11:00-11:45 a.m. Presidential Evaluation Subcommittee Meeting, Trustee Davis (UW Conference Center, Salon B)
- 12:00-1:00 p.m. Working Lunch: Governance as Leadership, Murdock (Staff attendance not required) (UW Conference Center, Salon C)

## Charter Trustees to and from Fine Arts; details TBD

1:30-2:45 p.m. – Tour of Fine Art Facilities, Allen
3:00-4:00 p.m. – Legislative Update, Buchanan
<b>4:00-4:45 p.m.</b> – FY 2009 Salary Distribution Policy, Harris

6:00 p.m. – Dinner with the UW Board of Trustees and the Deans at the President's home

Friday, March 7, 2008 7:00-8:00 a.m. – Breakfast with ASUW (Foundation House)

8:15-9:30 a.m. – Executive Session (Old Main Boardroom)

## 9:45-11:15 a.m. – "Take a Trustee to Class", Allen

## 11:30 a.m.-1:00 p.m. – Lunch with Faculty Senate Foundation House

1:15-1:20 p.m	- <b>Recognition</b> , Axelson Alyssa Wechsler, 2007 Marshall Scholar (Old Main Boardroom)
1:20-2:00 p.m	- University Planning 2009-2014 (discussion), Allen5
2:00-3:00 p.m	- Transportation/Parking Study, Collins
3:00-3:15 p.m	- BREAK
3:45-4:30 p.m	- FY 2009 Fee Book, Harris
	Roll Call
	Approval of Board of Trustees Meeting Minutes January 24-26, 2008 Approval of Executive Session Meeting Minutes January 24-26, 2008
	Reports ASUW Staff Senate Faculty Senate
	Public Testimony
	Committee of the Whole Regular Business1. Audit and Fiscal Integrity Committee Report, Lowe
	New Business

Date of next meeting – May 7-9, 2008; Laramie, Wyoming Adjournment

Information Only Items (see tab):	
1. 2008 Spring Enrollment Update, Axelson	
2. WICHE Internet Course Exchange (WICHE ICE), Murdock	
3. Progress Report/Change Orders, Harris	
4. State Matching Funds for Endowments, Buchanan	
5. Development Report, Blalock	40
6. Foundation Report on Performance of Assets, Blalock	
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## AGENDA ITEM TITLE: Legislative Update, Buchanan

CHECK THE APPROPRIATE BOX(ES):

Work Session

Education Session

Information Item

Other Specify:

President Buchanan will provide an update to the Board of Trustees. Materials may be distributed at the meeting.

## AGENDA ITEM TITLE: FY 2009 Salary Distribution Policy, Harris

## CHECK THE APPROPRIATE BOX(ES):

Work Session

Education Session

Information Item

Other Specify: Business Meeting, Committee of the Whole (Consent Agenda)

## BACKGROUND AND POLICY CONTEXT OF ISSUE:

Funding is available to provide salary increases for university employees during FY 2009. The Trustees must approve a distribution policy before the administration can implement the increases. Specific instructions for implementing the policy will be provided to all colleges and departments in late March or early April to coincide with development of the FY 2009 operating budget. The operating budget will be submitted to the Board for approval at the May, 2008 meeting.

Prior Related Board Discussions/Actions:

Approval of the salary administration policy is presented annually to the Board when funds are available to increase salaries.

## WHY THIS ITEM IS BEFORE THE BOARD:

The Board's approval is required to implement the salary policy.

## University of Wyoming Salary Adjustment Funding

Table 1 (below) shows the funding that is available to distribute for salary increases for regular benefited, Section I-funded, employees in Fiscal Year 2009 as a result of appropriations provided during the 2008 legislative session. A similar amount will be reserved for salary increases that will be implemented in the second year of the biennium.

## Table 1. Sources of Section-1 Salary Increases for 067-UW

Source	Short Description	Amount	Remark
2008 Legislature	FY 2009 Base Pay		Funding for a 4% salary increase for
	Increase	\$4.8 M	each year of the biennium.

Note: numbers above exclude employer paid benefits

## Medical Education Salary Adjustment Funding

The Medical Education appropriation is separate from the block grant appropriation for the University. The table below shows the salary funds available for Agency 167.

Source	Short Description	Amount	Remark	
2008 Legislature	FY 2009 Base Pay		Funding for a 4% salary increase for	
	Increase	\$214,000	each year of the biennium.	
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## Table 2. Sources of Salary Increases for 167-UW, Medical Education

Note: numbers above exclude employer paid benefits

## **Employees funded by Section II – Self-sustaining budgets**

The policies that follow will be applied to all eligible Section II employees, (a) to the extent that revenue is available to fund the increases during development of the FY 2009 operating budget and (b) as scheduled grant activities permit during the fiscal year.

## FY 2009 SALARY POLICY

The following guidelines are proposed to govern the distribution of the salary increase.

- 1. All full-time and part-time benefited employees who are performing at a satisfactory or better level and who were hired on or before December 31, 2007, are eligible for a salary increase. Graduate Assistants will receive an increase as well. Employees who are on work improvement or who are implementing performance improvement plans are not eligible for salary increases. Eligibility alone does not guarantee that any particular employee will receive an increase.
- 2. The university salary matrix for classified staff will be adjusted effective July 1, 2008 to reflect recent salary survey data. The market line (mid-point) of each pay grade will be raised by approximately 3.5%. The minimum and maximum salaries for each pay grade will be adjusted commensurately.
- 3. Eligible classified staff with more than one year of service at the University and compensation lower than the market line for their pay grade will receive increases with the goal of moving their compensation toward the market line, subject to constraints on the available funding. Classified staff with a service date between July 1, 2007 and December 31, 2007 and compensation below 95% of the market line will receive increases with the goal of moving their compensation toward 95% of the market line, again subject to constraints on available funding. Provisions to adjust salaries for employees with service dates after December 30, 2007 are outlined below.
- 4. It is University policy that all newly hired classified staff will be hired at a minimum of 15% into the range for each pay grade.
- 5. All salary increases from this appropriation will be merit-based. Merit-based raises have three elements. First, meritorious performance that is, performance that is satisfactory or better is a necessary condition for a salary increase. Second,

differences in performance justify differences in raises. Third, supervisors may take into account other factors, particularly equity, experience, and market discrepancies, when recommending raises for their employees.

- 6. Funding will be allocated from the appropriation for the purpose of addressing academic promotion raises as well as merit-based raises more generally.
- 7. Any funding needed to provide salary adjustments for employees hired after December 31, 2007 and/or completing their initial probationary period during FY 2009 must be reserved from the Base Pay Increase allocations distributed to the colleges and departments. All vacant positions must have sufficient funds allocated to permit hiring at 15% into the pay grade.
- 8. To ensure sufficient funding to address the most severe inequities and market discrepancies that might exist among different divisions or units, the President and Vice Presidents may each reserve up to 10% of the salary appropriation to distribute as salary increases in response to documented instances of unit or individual inequity.

ACTION REQUIRED AT THIS BOARD MEETING: Approval of the salary policy for FY 2009 as described.

PRESIDENT'S RECOMMENDATION:

The President recommends Board approval of the FY 2009 salary policy.

## AGENDA ITEM TITLE: Evaluation and Reappointment of External Auditors, Lowe

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Business Meeting, Committee of the Whole (Consent Agenda)

Associate Vice President for Administration Janet Lowe will provide updates to the Board of Trustees.

## AGENDA ITEM TITLE: University Planning 2009-2014 (discussion), Allen

CHECK THE APPROPRIATE BOX(ES):

Work Session Education Session Information Item Other Specify:

Vice President for Academic Affairs Myron Allen will lead a discussion with the Board.

## AGENDA ITEM TITLE: Transportation/Parking Study, Collins

CHECK THE APPROPRIATE BOX(ES):

- Work Session
  Education Session
- Information Item
- Other Specify: Business Meeting, Committee of the Whole (Consent Agenda)

## BACKGROUND AND POLICY CONTEXT OF ISSUE:

The University of Wyoming has initiated a comprehensive transportation and parking planning process to identify both short term and long term strategies for the UW campus and the community of Laramie. The Transportation and Parking Master Plan study was undertaken in partnership with the Wyoming Department of Transportation and the City of Laramie. A nationally recognized transportation planning firm, Stantec Inc., was hired as the consultant for the study. They began their work in October, 2007 with a very aggressive timetable, culminating in a preliminary set of recommendations delivered in late February, 2008. A Technical Advisory Committee (TAC) composed of UW and community representatives served as a steering committee for the planning effort. ASUW has also formed a transportation subcommittee to provide student input and feedback to the project consultants.

The planning process included an extensive amount of community involvement, including four public forums and an online survey. A University web page was developed to disseminate information, obtain input and promote public outreach activities. The online survey was well utilized, with approximately 1,300 responses from students, faculty, staff and community members.

The consultants also conducted a comprehensive review of existing transportation studies and planning documents for both the University and the community of Laramie. Additionally, they examined peer institutions to identify successful transportation and parking systems and best practices in the industry. A subcontractor conducted real time surveys of vehicles, pedestrians and bicycles to determine roadway capacity and services levels (both on and adjacent to campus).

The final draft recommendations include a series of technical memorandums that culminate in a short term campus mobility plan. This short term plan also includes mitigation strategies for transportation disruptions and issues related to ongoing campus construction projects. The final report includes a ten year parking and transportation plan with options and strategies for addressing mobility and traffic in and around the UW campus. The plan also includes a cost benefit analysis of a parking garage structure. Expanded transit options are examined in considerable detail, including long term connectivity plans with the UW Convention Center and Downtown Laramie.

Prior Related Board Discussions/Actions: None

## WHY THIS ITEM IS BEFORE THE BOARD:

Parking, transportation and mobility are extremely important issues for the UW campus as well as the community of Laramie. A comprehensive master plan study will enable the University of Wyoming and the community of Laramie to develop cost-effective solutions to reduce parking problems, enhance circulation, promote safety and solve connectivity issues.

## ACTION REQUIRED AT THIS BOARD MEETING:

This is an educational item, so no action is required at this time.

## PRESIDENT'S RECOMMENDATION:

Given the informational nature of this topic, there is no recommendation from the President's Office.

## AGENDA ITEM TITLE: FY 2009 Fee Book, Harris

CHECK THE APPROPRIATE BOX(ES):

Work Session Education Session

Other Specify: Business Meeting, Committee of the Whole (Consent Agenda)

## BACKGROUND AND POLICY CONTEXT OF ISSUE:

## Change in Mandatory Fees

The mandatory fees assessed all students support a variety of self-sustaining programs. The proposed increases for FY 2009 will be used to fund salary increases, maintain the employer contribution for health insurance premiums, and fund a couple of program enhancements.

The fee request from the Wyoming Union will support the salary and benefit increase next year and provide additional funding for the Union to add two graduate assistants to assist with development of a marketing plan and to support additional programming within the Center for Volunteer Service. Overall the proposed increase would raise the semester cost for Union operations by \$6.70 – with the overall Union mandatory fee going from \$108.30 per semester to \$115.00. The Union Board and the Student Fee Committee have recommended approval of this request.

The mandatory Student Services Fee supports a number of programs and operations. This fee encompasses operations for ASUW, Student Publications, Recycling, Wellness, AWARE, SLCE (Student Leadership and Civic engagement), and music/theatre programs. Base increases in the Student Services Fee will be used to fund salary and benefit adjustments. Additional funding has been requested in the Wellness program to support creation of a new position for a certified athletic trainer. The Wellness program previously contracted for this service through an outside provider and that service is no longer being offered.

The fee request for the Recreation Program also includes funds to support two additional graduate assistants for the Outdoor Adventure Program and Intramural/Club Sports programming.

Intercollegiate Athletics had previously proposed a fee cycle whereby the Department would not request annual changes to this mandatory fee, but request increases on a 4-year cycle. The last time the Intercollegiate Athletic Fee was increased was for the 2005-06 fiscal year. The Department submitted a request to increase this fee by \$8.00 per semester. The University Fee Committee has recommended that this increase be adjusted upward by \$1.00 per semester and that the additional funds being generated be directed to support of UW's marching band.

All mandatory fee requests were reviewed by the ASUW Student Fee Committee and submitted to ASUW for ratification. ASUW enacted Senate Resolution #2189 on December 3, 2007, supporting the proposed fee increases outlined above.

The following table reflects proposed changes in mandatory fees compared to those being assessed this academic year:

MANDATORY FEES Academic Year per Semester	FY 2008	FY 2009	% Change 2008 to 2009
All Students			
Wyoming Union	\$108.30	\$115.00	6.19%
Student Services <sup>1</sup>	\$68.05	\$74.13	8.93%
Full Time Students			
Student Health	\$84.75	\$92.00	8.55%
Athletics	\$56.00	\$65.00	16.1%
Recreation	\$50.00	\$54.50	9.0%
Total for Part Time Students	\$176.35	\$189.13	7.25%
Total for Full Time Students	\$367.10	\$400.63	9.13%

## Proposed Mandatory Fees FY 2009

1. FY 2009 - Student Services Fee includes ASUW (\$41.35), Student Publications (\$12.80), Recycling (\$4.00), Wellness (\$5.78), AWARE (\$3.20) and Music/ Theater (\$5.00); SLCE (\$2.00).

## Changes in Residence Life & Dining Services Rates

As an auxiliary department, Residence Life & Dining Services (RLDS) is financially self supporting—the department must generate revenues to support all expenses. The three major revenue components of the RLDS budget are room, board, and rent. To cover projected expenses in 2008-09, room and board fees in the residence halls are proposed to increase by 5.95%, and apartment rent by 2.15%.

The major cost drivers within the RLDS budget are salaries and benefits, utilities, food costs and debt service. The Governor has recommended a 4% salary increase for each year of the upcoming biennium. In order to parallel this increase for employees funded through RLDS and to fund the 85% employer contribution for health insurance premiums it is necessary to increase room and board rates by approximately 2.96% to generate the anticipated \$375,000 needed to fund the increase for FY 2009. Utility rates are anticipated in rise by 3% next fiscal year and this increase will require an increase of approximately .3% to generate the necessary funding. Food costs are anticipated to increase by 4% and this increase will require an additional .7% rate adjustment. Over the past two-year period RLDS has also incorporated additional funding within their rate structure to fund upcoming debt service for the renovations of White and Downey Halls. The current fee request includes additional funding of approximately \$253,000

toward the goal of having sufficient revenue to cover debt service for these projects. This increase represents an overall 2% adjustment to room and board rates for FY 2009.

Rental rates for the student apartments must fund the projected costs for salaries, benefits and utility increases. The workforce assigned to the apartments is much smaller in comparison to the residence hall complex and as a result the rental rates do not need to increase as much as the residence halls. The proposed rate increases for university apartments reflects an overall increase of 2.15% for FY 2009.

The proposed increase would establish the following residence hall room rates for FY 2009:

Residence Hall Room Charges			
Academic Year, excludes semester break	FY 2008	FY 2009	% Change
Room occupancy			
Double, A	\$3,066	\$3,249	5.97
Double, B	\$3,132	\$3,318	5.94
Double, C	\$3,277	\$3,472	5.95
Room occupancy			
Single, A	\$4,701	\$4,796	2.02
Single, B	\$4,916	\$5,014	1.99

The proposed increase would establish the following residence hall board rates for FY 2009:

Board Charges, academic year			
Fall and Spring semesters, excluding			
Thanksgiving, Christmas, Spring and Easter			
breaks	FY 2008	FY 2009	% Change
Unlimited access plan	\$4,116	\$4,361	5.95
Any 15 access plan	\$3,532	\$3,742	5.95
Any 12 access plan	\$3,226	\$3,418	5.95
Any 9 access plan	\$2,547	\$2,699	5.96
Any 7 access plan	\$2,053	\$2,175	5.94
Any 5 access plan	\$1,537	\$1,628	5.92
Any 3 access plan	\$961	\$1,018	5.93
Lunch only, 5 per week	\$1,254	\$1,329	5.98

Apartment rental rates for FY 2009 are proposed to be:

Apartment Rental Rates, Student, per	FY 2008	FY 2009	% Change
month			
Summit View - One Story Complex			
One bedroom	\$496	\$507	2.21
Two bedroom	\$618	\$631	2.10
Landmark Village	\$646	\$660	2.16
River Village			
Two bedroom	\$769	\$785	0.00
Three bedroom	\$867	\$886	0.00
1111 Lewis Street			
One bedroom	\$633	\$633	0.00
Two bedroom	\$823	\$823	0.00
Spanish Walk, one bedroom	\$578	\$591	2.25
1107 Lewis (per person for 5 residents)	\$431	\$431	0.00

An analysis of room and board rates at Wyoming in comparison to other regional public universities is being prepared. That data will be available at the March board meeting.

## Other university-wide fee requests

Changes to the minimum wage rate are scheduled to take effect over the next two-year period. During FY 2008 the university adopted a policy to increase the minimum wage for non-benefited employees to \$7.25 per hour and to achieve this level within the next two years. Student employees support computer labs across campus and each of the academic colleges have computing fees supporting these operations. Given the need to provide additional support to meet these operating costs it is the recommendation that all college computer fees be increased by \$4.00 per semester.

## WHY THIS ITEM IS BEFORE THE BOARD:

The Board of Trustees annually authorizes all university fees and charges.

## ARGUMENTS IN SUPPORT:

- The proposed increases support salary and benefit adjustments that are consistent with those being proposed for employees funded through the Section I budget.
- ASUW has supported the proposed increases.

ARGUMENTS AGAINST: N/A

ACTION REQUIRED AT THIS BOARD MEETING: Approval of the proposed University fees and charges.

## 1. Committee of the Whole- REGULAR BUSINESS Audit and Fiscal Integrity Committee Report, Lowe

CHECK THE APPROPRIATE BOX(ES):

Work Session

Education Session

Information Item

Other

Specify: Business Meeting, Committee of the Whole (Regular Business)

Associate Vice President for Administration Janet Lowe will present the committee report to the Board.

## 2. Committee of the Whole- REGULAR BUSINESS <u>Recommendation from Honorary Degree Committee</u>, Trustee Haynes

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Business Meeting, Committee of the Whole (Regular Business)

Trustee Haynes will provide the Board with the recommendation for hononary degree recipient(s).

## 1. Committee of the Whole- CONSENT AGENDA Approval of Contracts and Grants, Gern

### CHECK THE APPROPRIATE BOX(ES):

	Work Session
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 $\boxtimes$  Other

Specify: Business Meeting, Committee of the Whole (Consent Agenda)

### SPONSORED PROGRAMS

The following sponsored programs are accepted subject to compliance with the University's policies on classified information and protection of human subjects. This report covers the period: December 8, 2007 through February 4, 2008.

ACADEMY OF APPLIED SCIENCE	
Mark E. Lyford; Botany - Wyoming and Eastern Colorado Junior Science and Humanities Symposium 2007-2008.	\$ 3,900
Robert P. George; Zoology - Wyoming and Eastern Colorado Junior Science and Humanities Symposium 2007-2008.	\$ 3,900
ALASKA DEPARTMENT OF FISH AND GAME	
Merav Ben-David; Zoology - Consumption of Salmon by Brown and Black Bears in Southeast Alaska.	\$ 30,000
Merav Ben-David; Zoology - Using Non-invasive Genetic Sampling to Assess Structure, Migration, and Develop Genetic Aging Techniques for Seals.	\$ 20,000
AMERICAN IRON AND STEEL INSTITUTE	
Michael Gary Barker; Civil Engineering - General Research on Serviceability and Economical Design of Steel Bridges.	\$ 25,000
AMERICA VIEW	
Ramesh Sivanpillai; Wyoming Geographic Information Science Center - Stateview Program Development and Operations for the State of Wyoming Fiscal Year 2007.	\$ 15,000
ARCHER DANIELS MIDLAND COMPANY	
Abdelouhab Mesbah; Plant Sciences - Crop-weed Research.	\$ 5,000
ARIZONA, UNIVERSITY OF	
Virginia B. Paige/Scott N. Miller; Renewable Resources - Development of a	
Rangeland Decision Support Tool to Improve Rangeland Watershed Management Decisions.	\$ 165,862
BARRON ASSOCIATES	
Douglas R. Smith; Mechanical Engineering - Active Flow Control with Adaptive Design Techniques for Improved Aircraft Safety 2008-2009.	\$ 20,000

BASF CORPORATION	
Stephen Enloe; Plant Sciences - Rangeland Weed Management.	\$ 2,275
BATTELLE ENERGY ALLIANCE	
Morris Dee Argyle; Chemical and Petroleum Engineering - Continue Novel Composite Hydrogen-permeable Membranes for Non-thermal Plasma Reactors and Decomposition of Hydrogen Sulfide.	\$ 12,492
BAYER CROP SCIENCE	
Abdelouhab Mesbah; Plant Sciences - Crop-weed Research.	\$ 2,000
CABOT OIL AND GAS	
Paul L. Heller; Geology - Fluvial Channel Research.	\$ 5,000
CALIFORNIA, UNIVERSITY OF	
James R. Lovvorn; Zoology - Developing Captive Husbandry for Cassin's Auklets and Measuring Costs of Foraging.	\$ 32,654
CAST	
Sandra Lee Root-Elledge; Wyoming Institute for Disabilities - Nimas Accessible Instructional Materials Consortium.	\$ 166,666
FIREHOLE TECHNOLOGIES	
Andrew C. Hansen; Mechanical Engineering - Second Generation Composite Laminate Failure Analysis Utilizing Constituent Level Damage Mechanics.	\$ 52,000
FLEMING ASSOCIATES	
James F. Broomfield; Medical Education and Public Health - Climb Wyoming Salaries and Benefits.	\$ 4,500
FOUNDATION PRO VICTIMIS	
Susan A. McKay; Women's Studies - Girl Mothers Formerly in Armed Groups and their Children in Northern Uganda and Sierra Leone, Liberia: Participatory Approaches to Reintegration.	\$ 396,500
FREMONT COUNTY SCHOOL DISTRICT	
Walt D. Scott; Psychology - Dropout Prevention.	\$ 35,000
GENERAL ELECTRIC	
John F. Ackerman; Chemical and Petroleum Engineering - Parameter Optimization in Alloy Coatings.	\$ 50,000
John F. Ackerman; Chemical and Petroleum Engineering - Superalloy Refractory Metal Coating.	\$ 25,000
KANSAS STATE UNIVERSITY	
Gary D. Franc; Plant Sciences - Continued Development of IPM Pipe Risk Management Tool 2007, Wyoming Diagnostic.	\$ 15,000

LOS ALAMOS NATIONAL SECURITY Mark S. McNulty; Wyoming Survey and Analysis Center - Los Alamos National Lab Evaluation.	\$ 30,000
NATIONAL DAIRY COUNCIL Vicki Borgialli Hayman/Phyllis B. Lewis; Cooperative Extension Service - Dining on Dairy Delights.	\$ 5,000
NATRONA COUNTY COMMISSIONERS Robert L. Kelly/Danny N. Walker; Anthropology - 2007 Investigations at the Battle of Red Buttes.	\$ 17,040
<b>NEW MEXICO TECH</b> Fred L. Ogden; Civil Engineer - Testing of the United States National Aeronautics and Space Administration Evapo-transpiration Products in the Gridded Surface Subsurface Hydrologic Analysis Modeling Framework.	\$ 20,000
<b>NORTHERN WYOMING COMMUNITY COLLEGE</b> Justin Quetone Moss; Plant Sciences - Sheridan College, Little Big Horn College and the University of Wyoming Research Internship and Mentorship Program in Agricultural Sciences.	\$ 19,581
<b>TETON CONSERVATION DISTRICT</b> Wayne A. Hubert/Matthew Kauffman; Zoology - Evaluate the Influence of Bottom- up and Top-down Control of Shiras Moose Demography in the Jackson Herd Unit.	\$ 28,500
<b>TEXAS, UNIVERSITY OF</b> Douglas L. Hixon; Animal Science - Sheep Research.	\$ 19,995
<b>THE NATURE CONSERVANCY</b> Diana Grant Hulme/Harold Lee Bergman; Institute of Environmental and Natural Resources - Outreach Activities for 2007 Public Opinion Poll.	\$ 13,500
George P. Jones; Wyoming Natural Diversity Database - Wyoming Basins Ecological Integrity Assessments.	\$ 40,000
<b>UNITED STATES DEPARTMENT OF AGRICULTURE, FOREST SERVICE</b> Alan Joseph Redder; Wyoming Natural Diversity Database - Threatened and Endangered Plant and Animal Database 2008.	\$ 13,520
UNITED STATES DEPARTMENT OF AGRICULTURE, COOPERATIVE STATE RESEARCH, EDUCATION AND EXTENSION SERVICE Kristi Marie Cammack/Bret W. Hess; Animal Science - Purchase of Growsafe Feed Intake and Behavior System for Agricultural Systems Research.	\$ 49,240
UNITED STATES DEPARTMENT OF DEFENSE, ARMY Sivaguru S. Sritharan; Mathematics - Stochastic Analysis and Control of Transonic Helicopter Aerodynamics and Supersonic Projectiles.	\$ 72,783

UNITED STATES DEPARTMENT OF EDUCATION	
David Lee Gruen/Sally Crow Schuman; Student Financial Aid - Academic Competitive Grants 2007-2008.	\$ 83,359
David Lee Gruen/Sally Crow Schuman; Student Financial Aid - National Science and Mathematics Access to Retain Talent 2007-2008.	\$ 4,000
David Lee Gruen; Student Financial Aid - Pell Grant 2007-2008.	\$ 2,337,938
Sandra Lee Root-Elledge; Wyoming Institute for Disabilities - Wyoming Institute for Disabilities Assistive Technology Resources 2007-2009.	\$ 71,286
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR MEDICARE AND MEDICAID SERVICES William David Schaad; Wyoming Institute for Disabilities - Employment Systems Development 2008-2010.	\$ 500,000
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES, NATIONAL INSTITUTES OF HEALTH	
Min Du; Animal Science - A Novel Model for Studying Fetal Skeletal Muscle Development.	\$ 71,500
Donald L. Jarvis; Molecular Biology - A Novel Transgenic Silkworm System for Recombinant Glycoprotein Production.	\$ 156,372
Donald L. Jarvis; Molecular Biology - Engineering Transgenic Silkworms to Produce Synthetic Spider Fibers.	\$ 86,500
Francis W. Flynn; Neuroscience - Neuropeptides of Neurohypophyseal Function.	\$ 275,888
UNITED STATES DEPARTMENT OF THE INTERIOR, BUREAU OF LAND MANAGEMENT	
Steven D. Prager; Geography - Visual Resource Inventory and Visual Distance Zones Project.	\$ 21,764
UNITED STATES DEPARTMENT OF THE INTERIOR, NATIONAL PARK SERVICE	
David G. Eckles; Anthropology - Class Three Inventory Indian Creek Drainage.	\$ 16,600
David G. Eckles; Anthropology - Class Three Inventory Lake Developed Area.	\$ 43,280
UNITED STATES NATIONAL AERONAUTICS AND SPACE ADMINISTRATION SPACE GRANT CONSORTIUM	
Mark J. Balas; Electrical Engineering - Key Component Adaptive Control and Maintain Robust Performance and Presence of Vehicle Dynamics Outside Bounds of Nominal Design.	\$ 49,968
Dennis N. Coon; Mechanical Engineering - Durability Variation of Ceramic Matrix Composites Using a Stochastic and Hierarchical Topology Model.	\$ 65,000

Ronald W. Canterna; Physics - Acquire a Second Derotator for the Magdalena Ridge Observatory 2.4 Meter Telescope.	\$ 40,020
Michael S. Brotherton; Physics - Understanding the Post-starburst Quasar Population.	\$ 14,422
UNITED STATES NATIONAL SCIENCE FOUNDATION	
Samuel J. Haimov/Larry D. Oolman/Jeffrey R. French; Atmospheric Science - Collaborative Research: Airborne Radar Investigation of Mountain Waves and Rotors.	\$ 95,554
Alfred R. Rodi/Robert D. Kelly; Atmospheric Science - King Air National Facility Base 2004-2008.	\$ 163,317
Brent E. Ewers; Botany - Effects of Wildfire Disturbance on Water Budgets of Boreal Black Spruce Forests.	\$ 200,000
Cynthia Weinig; Botany - Young Investigator Award in Plant Genome Research.	\$ 445,027
Edward L. Clennan; Chemistry - Electron Transfer Photooxygenations with New and Improved Electron Transfer Sensitizers.	\$ 126,000
Ken G. Dueker; Geology - Collaborative Research: Colorado Rockies Experiment and Seismic Transects.	\$ 134,894
W. Steven Holbrook/Michael John Cheadle; Geology - Collaborative Research Seismic Measurements of Magma Flux, Arc Composition, and Lower-plate Serp.	\$ 101,206
Jordanka Stamatova Zlatanova; Molecular Biology - Single Chromatin Fiber Dynamics Studied via Magnetic Tweezers.	\$ 103,083
Ronald W. Canterna; Physics - Wyoming Infrared Observatory's Summer Undergrad Assistanceship 2004-2006.	\$ 88,343
Henry James Harlow/Merav Ben-David; Zoology - Adaptive Long-term Fasting in Land and Ice-bound Polar Bears: Coping with Ice Loss in the Arctic.	\$ 732,924
Daniel F. Doak; Zoology - Collaborative Research Interactions Among Keystone Species Effects of Termites and Ungulates on Biodiversity in East African Savannas.	\$ 87,590
VARIOUS SPONSORS Daniel Alan Buttry; Chemistry - Research Services.	\$ 1,200
Larry Ray Stewart; Manufacturing Works - Operations.	\$ 88,170
Pamela Newcombe Clarke; Nursing - Nursing Schools Program Development.	\$ 1,476
Diane D. Wolverton; Small Business Development Center - Program Income 2007-2008.	\$ 3,456
Merl F. Raisbeck; Veterinary Sciences - Miscellaneous Analysis.	\$ 4,054

Laura Lea Westlake; Wyoming Institute for Disabilities - Early Childhood Vision Screening.	\$ 35,400
Sandra Lee Root-Elledge; Wyoming Institute for Disabilities - Pathways Plus Human Services Database.	\$ 1,600
Laura Lea Westlake; Wyoming Institute for Disabilities - Operating Support for the Vision Project.	\$ 1,600
Alan Joseph Redder; Wyoming Natural Diversity Database - Database Management.	\$ 541
Rodney A. Wambeam; Wyoming Survey and Analysis Center - Conduct the Community Level Prevention Framework Evaluation.	\$ 18,080
Katie L. Kleinhesselink; Wyoming Union - Match to WYCNCS Connecting Campus and Community 2007-2008.	\$ 2,000
Harold Lee Bergman/Joseph S. Meyer; Zoology - Testing and Services.	\$ 1,000
WYOMING ARTS COUNCIL	
Carol Lee Bowers; American Heritage Center - American Heritage Center Salutes the All American Cowboy.	\$ 650
WYOMING DEPARTMENT OF AGRICULTURE	
Alexandre Vsevolo Latchininsky; Renewable Resources - Wyoming Pest Detection Programs (CAPS) Program Core Project 2208.	\$ 97,122
WYOMING DEPARTMENT OF CORRECTIONS	
Steven William Butler; Wyoming Survey and Analysis Center - Evaluation of the Serious and Violent Offender Re-entry Initiative.	\$ 50,000
WYOMING DEPARTMENT OF HEALTH	
Jane A. Warren; Counselor Education - Wyoming Chemical Abuse Research and Education.	\$ 110,000
Sandra Lee Root-Elledge; Wyoming Institute for Disabilities - Connect Wyoming Pathways Plus Database 2007-2008.	\$ 20,000
Rodney A. Wambeam; Wyoming Survey and Analysis Center - Evaluation of Prevention Block Grant Evaluation.	\$ 153,425
Robert K. Leduc; Wyoming Survey and Analysis Center - Maintenance and Programming for the Wyoming Drug Court Management System.	\$ 15,600
Rodney A. Wambeam; Wyoming Survey and Analysis Center - Substance Abuse Division Strategic Prevention Framework State Incentive Grant 2007-2008.	\$ 318,044

## WYOMING DEPARTMENT OF TRANSPORTATION

A. Lorraine Lupton; Associated Students of the University of Wyoming - University of Wyoming Saferide Program.	\$ 22,000
Khaled Ksaibati; Civil Engineering - Wyoming LTAP Center 2008.	\$ 22,500
Khaled Ksaibati; Civil Engineering - Wyoming Technology Transfer Center 2008.	\$ 218,750
WYOMING GAME AND FISH DEPARTMENT	
Nicholas Manuel Agopian; Institute of Environmental and Natural Resources - Whiskey Basin WHMA.	\$ 14,600
Kenneth L. Driese; Wyoming Geographic Information Science Center - Mapping Land Cover Types in Southwestern Wyoming Using Remote Sensing Geographic Information Systems and Aerial Photography.	\$ 48,500
Wayne A. Hubert/Matthew Kauffman; Zoology - Phase Two of the Atlantic Rim Mule Deer Study.	\$ 32,960
WYOMING STATE BAR FOUNDATION	
Mark Allen Greene/Richard J. Kean; American Heritage Center - 2008 Interest on Lawyers Trust Account Grant for Wyoming High School Mock Trial.	\$ 2,200
Z4 ENERGY SYSTEMS	
David Edwin Walrath; Mechanical Engineering - Advanced Aeroelastic Thermoplastic Composite Blade for Residential-size Wind Turbines.	\$ 33,284
TOTAL - Sponsored programs approved	
romini sponsored programs approved	\$ 8,850,955
TOTAL - Sponsored programs previously approved:	
07/01/07 - 08/1/07;	\$ 18,464,101
08/2/07 - 10/12/07;	\$ 18,298,559
10/13/07 - 12/7/07.	\$ 10,678,371
TOTAL - Sponsored programs approved July 1, 2007 through February 4, 2008.	\$ 56,291,986

## 2. Committee of the Whole- CONSENT AGENDA <u>Personnel</u>, Allen

### CHECK THE APPROPRIATE BOX(ES):

Work Session

Education Session

Information Item

Other Specify: BUSINESS MEETING (Consent Agenda)

### A. Items for Action Recommended by the President

### APPOINTMENTS

### 1. Administrators

It is recommended to the Trustees of the University of Wyoming that the following administrator appointments be approved as indicated.

### **Student Affairs**

NameRankSalaryAppointment PeriodStudent Educational OpportunityFlores, PilarDirector\$78,000/FY02/01/2008 to 06/30/2008Pilar Flores received a B.A. (1987) in anthropology from Macalester College and an M.A. (1991) in biological<br/>anthropology from Colorado State University. She has served as a grant coordinator, instructor, and chair of the<br/>Natural Sciences and Math Department at the University of New Mexico-Taos. Since 2001, she has served as<br/>coordinator of the Math/Science Initiative Project and of the Academic Services program, as project director for the<br/>Upward Bound/Math Science Initiative Project, and as interim associate director and interim director of Student<br/>Educational Opportunity.

## 2. Faculty

It is recommended to the Trustees of the University of Wyoming that the following faculty appointments be approved as indicated.

### **College of Arts & Sciences**

NameRankSalaryAppointment PeriodDepartment of MathematicsPereira, FelipeProfessor\$140,004/AY01/01/2008 to 06/30/2008Felipe Pereira received a B.S. (1983) in Physics from Federal University of Minas Gerais - Brazil, an M.Sc. (1988)in Mathematics from New York University, and a Ph.D. (1992) in Applied Mathematics from SUNY at StonyBrook. Dr. Pereira has been a Professor of Applied Mathematics at the Instituto Politecnico-IPRJ, Brazil, since1999. Dr. Pereira joins UW as a School of Energy Resources distinguished faculty member.

## **CHANGES IN APPOINTMENTS**

### 1. Administrators

It is recommended to the Trustees of the University of Wyoming that the changes in appointments for the following full-time administrators be approved as indicated.

## **College of Engineering and Applied Science**

NameRankSalaryAppointment PeriodDean's OfficeHansen, Andrew C.Associate Dean\$119,052/AY01/14/2008 to 08/31/2011Dr. Hansen will hold the position of Associate Dean for Graduate Programs and Research in the College of<br/>Engineering and Applied Science as well as a tenured Professor in the Department of Mechanical Engineering.

## FIRST-YEAR TENURE-TRACK REAPPOINTMENTS

### 1. Faculty

It is recommended to the Trustees of the University of Wyoming that the reappointments for the following first-year tenure-track faculty be approved as indicated. Consistent with Trustees' Regulation V.D and University Regulation 803.3.e.ii, the reappointments are through the third year of employment, with the next reappointment review scheduled for Spring 2008.

### **College of Agriculture**

Name	<u>Rank</u>
Department of Agricultural and Applied Eco	onomics
Andersen, Matthew A.	Assistant Professor
Department of Molecular Biology	
Wall, Daniel M.	Assistant Professor
Ward, Naomi	Assistant Professor
Department of Plant Sciences	
Kniss, Andrew R.	Assistant Professor
Department of Renewable Resources	
Beck, Jeffrey L.	Assistant Professor
Department of Veterinary Sciences	
Swist, Shannon Lee	Assistant Professor

# College of Arts & Sciences

8	
Name	Rank
Department of Art	
Venn, Jennifer E.	Assistant Professor
Department of Chemistry	
Zhou, Jing	Assistant Professor
Department of Communication & Journalis	т
Gilchrist, Eileen	Instructor
Department of Criminal Justice	
Wodahl, Eric J.	Assistant Professor
Department of Geology & Geophysics	
Carrapa, Barbara	Assistant Professor
Zhang, Ye	Assistant Professor
Department of History	
Means, Jeffrey D.	Assistant Professor
Department of Mathematics	
Chamberlin, Michelle	Assistant Professor
Ginting, Victor E.	Assistant Professor
Department of Modern & Classical Langua	ges
Tarnawska, Magdalena A.	Assistant Professor
Department of Music	
Sheridan-Rabideau, Mark G.	Assistant Professor
Souza Santos, Rubia C.	Assistant Professor
Department of Philosophy	
Colter, Robert S.	Assistant Professor
Department of Psychology	
Hartung, Cynthia M.	Assistant Professor
McKibbin, Christine L.	Assistant Professor
Penningroth, Suzanna L.	Assistant Professor
Department of Theatre & Dance	
Deckert, Jennifer L.	Assistant Professor

## **College of Business**

Name	Rank
Department of Economics & Finance	
Sokolyk, Tatyana	Assistant Professor
Department of Management & Marketing	
Oneto, Stephanie A.	Assistant Professor

## **College of Education**

Name	Rank
Department of Counselor Education	
Warren, Jane A.	Assistant Professor
Department of Educational Leadership	
Stock, Mark	Assistant Professor

## **College of Engineering and Applied Science**

Name	Rank
Department of Chemical & Pet	roleum Engineering
Goual, Lamia	Assistant Professor

## **College of Health Sciences**

Name	<u>Rank</u>
Division of Communication Disorders	
Allen, Melissa M.	Assistant Professor
Division of Social Work	
Tracy, John R.	Assistant Professor
School of Pharmacy	
Clark, Suzanne	Assistant Professor
Wyoming Institute for Disabilities	
Jarman, Michelle	Assistant Professor

## FIRST-YEAR EXTENDED-TERM-TRACK REAPPOINTMENTS

## 1. Faculty

It is recommended to the Trustees of the University of Wyoming that the reappointments for the following first-year tenure-track faculty be approved as indicated. Consistent with Trustees' Regulation V.D and University Regulation 803.3.e.ii, the reappointments are through the third year of employment, with the next reappointment review scheduled for Spring 2008.

<b>University Libraries</b>
Rank
Assistant Librarian

<u>Name</u> Wynne, Susan C.

## 2. Academic Professionals

It is recommended to the Trustees of the University of Wyoming that the reappointments for the following first-year extended-term-track academic professionals be approved as indicated. The reappointments are through the third year of employment, with the next reappointment review scheduled for Spring 2008.

Name	Rank	
Cooperative Extension Service		
Daniels, Juliet M.	Assistant Extension Educator	
Francis, Sarah L.	Assistant Extension Educator	
Frost, Sandra M.	Assistant Extension Educator	
Smith, Dallen R.	Assistant Extension Educator	
Tatman, Patricia M.	Assistant Extension Educator	
Department of Family & Consumer Sciences		
Sprout, Treva	Assistant Lecturer	

# College of Agriculture

### **College of Arts & Sciences**

Name	<u>Rank</u>	
Department of English		
Bergstraesser, Paul	Assistant Lecturer	
Norris, Shelly J.	Assistant Lecturer	
Department of Mathematics		
Anton, David W.	Assistant Lecturer	
Department of Modern & Classical Languages		
Carle, Sarah L.	Assistant Lecturer	

### Department of Physics & Astronomy

Michalak, Rudiger T.		Assistant Lecturer
Department of Theatre & Dance		
Newell, Patrick H.		Assistant Lecturer
Religious Studies Program		
Ward, Seth		Assistant Lecturer
WyGISC		
Oakleaf, James R.		Assistant Research Scientist
	<b>A</b> 11	

### **College of Education**

NameRankDepartment of Elementary & Early Childhood EducationMiller, Kimberly DawnAssistant LecturerSpiker, Amy B.Assistant Lecturer

## **College of Health Sciences**

Name	Rank
Division of Social Work	
Sucher, Tisa M.	Assistant Lecturer
School of Nursing	
Murphy-Parker, Dana	Assistant Lecturer
School of Pharmacy	
Hunter, Melissa L.	Assistant Research Scientist

### **B.Items for Information**

The changes in appointments and reappointments listed below are for the information of members of the Board of Trustees.

## **CHANGES IN APPOINTMENTS**

## 1. Administrators

### **Academic Affairs**

 Name
 Rank
 Salary
 Appointment Period

 School of Energy Resources

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Reddy, Katta J.Associate Director\$107,532/AY01/01/2008 to 06/30/08Dr. Reddy will be the Associate Director of Academics in the School of Energy Resources as well as Professor in the Department of Renewable Resources.

### **GLOSSARY OF PERSONNEL TERMS**

### Academic Professional

Person other than faculty, engaged primarily in activities that extend and support the teaching, research, extension, and service missions of the University. There are four categories of academic professional: Extension Educators, Lecturers, Research Scientists, Post-Doctoral Research Associates. Individuals belonging to any of the first three categories can hold extended-term-track appointments under certain conditions.

### Academic-Year (AY) Appointments

Appointments in which the regular period of employment includes the fall and spring semesters (nine months) of each year, with no accrual of vacation leave. Most faculty members and academic professionals hold AY appointments. AY employees typically receive their nine-month salaries and benefits spread out over the 12 months of each calendar year.

### **Adjunct Faculty**

An adjunct appointment is the appointment of an individual to an academic unit that recognizes special disciplinerelated expertise but carries no financial obligation per se. Adjunct appointments can include qualified nonacademic personnel or faculty with other academic affiliations. Adjunct appointments carry no rights to remuneration, tenure, or employment-related privileges and are normally for three years, with renewal possible.

### **Archives Faculty**

This special faculty designation is reserved for archivists of the American Heritage Center. Archivists are responsible for acquiring original resource material to support academic research and teaching, organizing the material physically and intellectually, and teaching faculty, students and others to use these materials. There are three archivist ranks: Assistant Archivist, Associate Archivist, Archivist.

### **Assistant Professor**

Indicates tenure-track appointments of individuals who hold the terminal degree in their discipline. This is the usual entry-level faculty rank.

### **Associate Professor**

In addition to the qualifications of an Assistant Professor, Associate Professors have established a strong reputation in scholarship and teaching. Generally, faculty hired as Assistant Professors are promoted to the rank of Associate Professor at the time tenure is granted.

### **Clinical Faculty**

Clinical faculty appointments allow experts in health-related fields to contribute to the training of UW students in allied disciplines. Clinical appointments are for at most one year at a time and carry no rights to tenure or extended terms. Clinical faculty members may be salaried members of the UW faculty, in which case their reappointment is subject to annual performance reviews. There are also adjunct clinical faculty appointments, which typically involve health-care professionals whose normal employment is outside the university. Adjunct clinical appointments carry no financial commitment from the University.

### **Emeritus Faculty**

Tenured faculty who retire after long and distinguished service are eligible for emeritus status upon their retirement. The designation is honorary and carries no necessary commitment of space or remunerative employment. By analogy, extended-term academic professionals may be eligible for emeritus status upon retirement. (Emeritus=masculine, emerita=feminine, emeriti=plural)

### **Extended-Term Appointment**

Academic professionals who have successfully completed probationary terms (usually six years) may receive sixyear appointments called extended-term appointments. The term also applies to certain librarians and archivists who hold faculty status. These employees are eligible for extended-term appointments after five-year probationary periods. Extended terms for these employees are five years in length. Academic professionals, librarians, and archivists who are in the probationary period are on the extended-term-track.

### **Extension Educator**

These academic professionals provide non-credit education to off-campus clientele through UW's Cooperative Extension Service. There are three ranks of Extension Educators: Assistant University Extension Educator, Associate University Extension Educator, Senior University Extension Educator. All Extension Educators are in the College of Agriculture.

#### Faculty

Members of the permanent faculty include tenured or tenure-track Assistant Professors, Associate Professors, and Professors. Also included are tenure-track individuals who hold the rank of Instructor while completing their terminal degrees. Librarians and archivists also hold faculty status. They are eligible for extended terms instead of tenure.

#### Fiscal-Year (FY) Appointments

Appointments in which the regular period of employment is the entire calendar year, with accrual of annual vacation leave. Faculty members who hold administrative positions with summer responsibilities often have FY appointments for the duration of their administrative terms.

### **Full-Time Equivalent (FTE)**

A measure of the time commitment expected of an employee or a set of employees. For example, two full-time employees or four half-time employees constitute 2.0 FTE.

#### Instructor

Tenure-track faculty member who does not yet hold the terminal degree in the appropriate field. UW requires verification of degrees in the form of official transcripts. UW does not grant tenure to faculty members who hold Instructor status at the time of the decision.

#### Leave of Absence Without Pay

Academic and administrative personnel may request leaves without pay for periods normally not in excess of one year, for purposes consistent with the professional enhancement of the employee and the advancement of the University's stature.

#### Lecturer

A category of academic professional involved largely in classroom instruction. Lecturers may be appointed to three ranks: Assistant Lecturer, Associate Lecturer, Senior Lecturer.

#### **Library Faculty**

This faculty designation applies to employees of the University Libraries. There are three ranks of library faculty: Assistant Librarian, Associate Librarian, Librarian.

#### **Part-Time Employee**

Any employee holding less than a full-time equivalent position (FTE less than 1.0).

### **Post-Doctoral Research Associate**

Post-Docs are doctorally qualified academic professionals seeking greater professional development and research investigation, before obtaining permanent employment. Post-Doctoral appointments are temporary.

#### **Probationary Faculty**

This term refers to tenure-track faculty members who are working toward tenure and to academic professionals, library faculty, and archive faculty who are working toward extended-term contracts. The probationary term for academic professionals is generally six years, with yearly reviews and re-appointments. For librarians and archivists, it is five years. Faculty members who are on tenure-track appointments typically undergo the review for tenure in the sixth year of employment.

#### **Professional Development Leave**

Extended-term academic professionals who have completed six years of service at the University are eligible for professional development leave. The purpose of development leave is to enhance performance, to conduct special studies, or in some other way to enhance an individual's ability to contribute to the University. Development leaves can be granted with or without pay, are the prerogative of the academic unit in which the academic professional is located, and are generally similar to sabbatical leaves for faculty.

### Professor

In addition to the qualification of an Associate Professor, "full" Professors have attained wide recognition in their professional fields for scholarship or other creative activity and have gained recognition for superior teaching and service.

#### **Research Professor**

Person with demonstrated superior capacity for research contributions, who is employed solely on external funds, and who holds a terminal degree. These appointments are made only at the Professor level and for not more than one year at a time. They are renewable.

#### **Research Scientist**

An academic professional whose primary responsibility is to conduct research. There are three ranks for Research Scientists: Assistant Research Scientist, Associate Research Scientist, Research Scientist.

#### **Review Year**

Year in which a reappointment review occurs for probationary employees. Normally, tenure-track faculty members undergo mandatory reappointment reviews in their first, second, and fourth years, with optional reviews in the third and fifth years. A review for the tenure decision occurs no later than the sixth year. An explanatory flow chart appears at the end of this glossary. In some cases employees start with credit toward a tenure or extended-term decision, based on their previous experience. In these cases the review year is the number of years of service at UW plus the number of years of credit.

#### Sabbatical Leave

Sabbatical leave may be granted to any tenured member of the faculty for the purposes of increasing professional competence and usefulness to the University. A minimum of six years service at the University must precede each period of sabbatical leave, although no right accrues automatically through lapse of time. Sabbatical leaves are normally granted for either a half year (full pay) or a full year (60% of salary). A faculty member who fails to return to the University after a sabbatical leave must repay the amount of compensation received from the University during the sabbatical. Faculty members may not use sabbatical leaves to pursue degrees.

#### **Temporary Appointment**

A short-term appointment without rights to tenure or extended term. Most temporary appointments are for one semester or one academic year.

### **Tenure-Track Appointment**

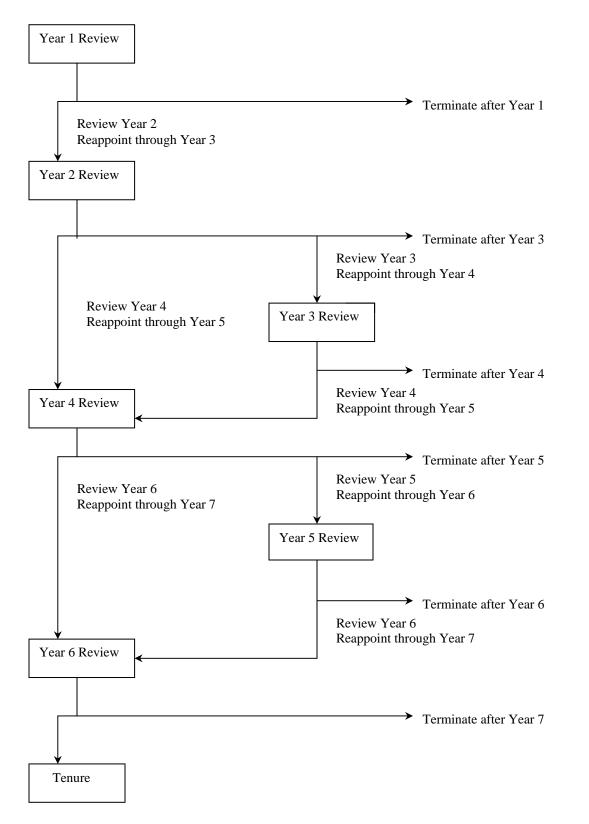
Indicates a probationary faculty appointment prior to the award of tenure. Tenure-track positions generally require six years to tenure, but fewer years may be required based upon level of previous experience and accomplishments.

### **Terminal Degree**

Typically the highest earned degree in a field of study. Examples include the Ph.D. (a variety of fields), the M.D. (medicine), the Ed.D. (education), M.F.A. (fine arts), M.Arch. (architecture), and J.D. (law).

#### Visiting Appointment

Indicates a non-permanent, non-tenure-track faculty appointment. Most visiting appointments are for one year.



## FLOW CHART FOR FACULTY REAPPOINTMENTS

## 3. Committee of the Whole- CONSENT AGENDA Approval of Construction Contracts, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- $\bigtriangleup$  Other Specify: Business Meeting, Committee of the Whole (Consent Agenda)

## 4. Committee of the Whole- CONSENT AGENDA <u>FY 2009 Fee Book</u>, Harris

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Business Meeting, Committee of the Whole (Consent Agenda)

## 5. Committee of the Whole- CONSENT AGENDA FY 2009 Salary Distribution Policy, Harris

## CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Business Meeting, Committee of the Whole (Consent Agenda)

## 6. Committee of the Whole- CONSENT AGENDA Evaluation and Reappointment of External Auditors, Lowe

## CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify: Business Meeting, Committee of the Whole (Consent Agenda)

## 1. INFORMATION ONLY ITEM: 2008 Spring Enrollment Update, Axelson

## CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item

Other Specify:

## BACKGROUND AND POLICY CONTEXT OF ISSUE:

A statistical report and analysis of enrollment for the current semester, based on official counts for the  $15^{\text{th}}$  day of the semester (February 4, 2008), are provided each semester. The report will be included in the packet available at the meeting.

## WHY THIS ITEM IS BEFORE THE BOARD:

This information is presented for the general information of the Trustees.

# 2. INFORMATION ONLY ITEM: <u>WICHE Internet Course Exchange (WICHE ICE)</u>, Murdock

CHECK THE APPROPRIATE BOX(ES):

Work Session

Education Session

Information Item

Other Specify:

# WICHE Internet Course Exchange (WICHE ICE)

#### WICHE ICE

The Western Interstate Commission for Higher Education's Internet Course Exchange (WICHE ICE) is an alliance of member institutions that are developing a set of policies, procedures, and support systems for sharing distance delivered courses among two-year and four-year institutions in 15 WICHE member states. The mission of WICHE ICE is to create opportunities for students to access high quality distance courses and programs through a collaborative, sustainable model that supports faculty and participating institutions.

#### WICHE Role

Centralized coordination functions performed by WICHE are designed to facilitate the exchange of courses and programs, increase the number of participating students and provide support to the teaching and enrolling institutions in the instructional and administrative tasks associated with the exchange.

#### The "Course Exchange" Model

WICHE ICE operates on a "course exchange" model, which means that the partnering institutions accept all of the courses as though they were their own. Articulation agreements are in place. The institution offering the course sets the tuition and fees for the course. Each course carries the home institution's course number. The course also appears on the transcript of the home institution, and their campus rules apply to the student.

# WICHE ICE Collaborative Partnerships

Through WICHE ICE, collaborative partnerships are developed to address institutional needs and workforce demands. Current collaborative partnerships, which have been developed with support from the U.S. Department of Education Fund for the Improvement of Postsecondary Education, include an online supply management graduate certificate program and sharing of PhD-level nursing courses in partnership with the Nursing Education Exchange (NEXus). WICHE ICE is currently developing collaborative partnerships to create an online rural social work certificate, and will soon begin sharing general education courses. Programs under consideration for future

collaborative partnerships include master's level education courses, masters of public health courses, and health professions.

# WICHE ICE Membership

An institution becomes a member by paying a membership fee. This allows an institution a seat on the WICHE ICE Steering Board that will consult on future membership fees, develop the policies and procedures for WICHE ICE, and determine future course and program exchanges. A \$20 WICHE ICE fee is also charged for each course.

#### **Current WICHE ICE members**

The current members are Bismarck State College, Boise State University, Central Washington University, Eastern Washington University, Idaho State University, Lewis-Clark State College (ID), Montana State University Bozeman, University of Alaska Anchorage, University of Nevada Reno, University of Utah, and the University of Wyoming.

**For more information**, contact Donna Schaad (<u>dschaad@wiche.edu</u>) or Susan Vermeer Lopez (<u>slopez@wiche.edu</u> or 303-541-0220).

# 3. INFORMATION ONLY ITEM: <u>Progress Report/Change Orders</u>, Harris

#### CHECK THE APPROPRIATE BOX(ES):

Work Session

\_ Education Session

Information Item

Other Specify:

# CAPITAL CONSTRUCTION Progress Report as of February 8, 2008

The following gives an accounting of the progress and activity of construction and design since the last Trustees meeting. Also reported are approved change orders.

# **PROJECTS IN CONSTRUCTION**

# 1. Archaeological and Anthropological Resource Facility (AARF)

Contractor

Bid Price Contract Substantial Completion Date Extended Sletten Construction of Wyoming, Inc. Cody, WY \$11,157,000.00 March 1, 2007 May 3, 2007

	Total	Administration	Construction	Design	FF&E	Contingency	Misc
Budget	15,641,050	462,540	11,430,570	1,088,625	1,580,000	544,315	535,000
Expended	14,119,457	263,491	11,331,153	1,088,625	948,592	216,785	270,811
Obligated	702,197	0	99,417	0	454,395	148,385	0
Un-obligated	819,396	199,049	0	0	177,013	179,145	264,189

<u>Remarks</u> The building is almost complete with the exception of several punch list items which the contractor continues to work on. The museum design is underway and installation will occur in late March.

# 2. Indoor Practice Facility

Design/Builder

Guaranteed Maximum Price Contract Substantial Completion Date Extended Delta Construction, Inc./Hall-Irwin Corporation Laramie, WY/Milliken, CO \$9,933,000.00 May 22, 2007 August 16, 2007

	Total	Administration	Construction	Contingency
Budget	10,528,980	99,330	9,933,000	496,650
Expended	10,486,242	104,750	9,884,842	496,650
Obligated	69,641	0	69,641	0
Un-obligated	-26,903	-5,420	-21,483	0

**Remarks** 

The Design/Builder is working on interior punch list items and exterior trim work. Landscape work will begin this spring.

## 3. Information Library and Learning Center (ILLC)

Construction Manager at Risk

**Guaranteed Maximum Price Contract Substantial Completion Date** 

FCI Constructors, Inc. Longmont, CO \$38,075,000.00 August 31, 2009

	Total	Administration	Construction	Design	FF & E	Misc	Contingency
Budget	50,030,000	1,346,295	38,075,000	2,700,000	4,430,000	1,787,665	1,691,040
Expended	8,809,518	304,144	4,637,173	2,178,125	1,359,705	330,371	0
Obligated	34,849,715	0	34,549,924	299,791	0	0	0
Other Funding	2,294,028	0	2,294,028	0	0	0	0
Un-obligated	8,664,795	1,042,151	1,181,931	222,084	3,070,295	1,457,294	1,691,040

**Remarks** 

Shoring, excavation, and drilled pier operations have been completed. A portion of the foundation wall has been installed and the contractor is continuing work on the rest of the foundation system. Demolition on the 5<sup>th</sup> and 6<sup>th</sup> level of the 70's addition has been completed. Mechanical and electrical rough-ins are in progress in those areas. Wall framing has been completed and drywall installation has begun on the two levels.

# 4. Information Technology Facility

Construction Manager at Risk

**Guaranteed Maximum Price Contract Substantial Completion Date**  Haseldon Construction LLC/Pope Construction Inc. Mills, WY \$25,931,436.00 December 5, 2008

	Total	Administration	Construction	Design	Technology	FF & E	Misc	Contingency
Budget	34,942,100	1,083,880	26,000,000	2,346,976	1,333,571	2,172,065	791,290	1,214,318
Expended	8,825,218	237,387	6,520,514	1,949,171	0	0	118,146	0
Obligated	19,750,245	0	19,417,982	332,263	0	0	0	0
Un-obligated	6,366,637	846,493	61,504	65,542	1,333,571	2,172,065	673,144	1,214,318

Structural steel is nearly complete. Detailing and punch list work will continue. The steel topping **Remarks** out ceremony was on February 6<sup>th</sup>. Light gauge metal framing is occurring on first floor. Main plumbing, ducts, and electrical work continues in the basement and on the first floor. Rough-in electrical conduits will be installed on the 3<sup>rd</sup> and 4<sup>th</sup> floor slab-on-deck.

# **CHANGE ORDERS**

# 1. Archaeological and Anthropological Resource Center (AARF)

#### Statement of Contract Amount

Original Contract	\$11,157,000.00
Change Order 1-29	+ 385,179.60
Adjusted Contract	\$11,542,179.60

# 2. Indoor Practice Facility

Item 1 Item 2 Item 3	Provide colored concrete at plaza T&M telecom cable Relocation of smoke detectors	Total Change Order No. 6	Add: Add: <u>Add:</u> Add: Plus 5 days	7,873.00 1,840.00 <u>11,612.00</u> \$ 21,325.00
	<u>Statement of Contract Amoun</u> Original Contract Change Order 1-6 Adjusted Contract Plus 81 calendar days	11 \$ 9,933,000.00 <u>+ 365,955.00</u> \$10,298,955.00		

# 3. Information Library and Learning Center (ILLC)

Item 1	Transformer for College of Business (funded	by Other Source of Funds)	Add:	91,031.00
		Total Change Order No. 1	Add:	\$ 91,031.00
Item 1	Mechanical Alternatives (funded by major m	aintenance funds)	Add:	968,027.84
		Total Change Order No. 2	Add:	\$ 968,027.84
Item 1	Relocate condensate pit		Add:	53,038.88
nom i		Total Change Order No. 3	Add:	\$ 53,038.88

#### **Statement of Contract Amount**

Original Contract	\$ 38,075,000.00
Change Order 1-3	<u>+ 1,112,097.72</u>
Adjusted Contract	\$ 39,187,097.72

# 4. Information Technology Facility

Statement of Contract Amount		
Original Contract	\$ 25,931,4	436.00
Change Order	+	0.00
Adjusted Contract	\$ 25,931,4	436.00

# 4. INFORMATION ONLY ITEM: <u>State Matching Funds for Endowments</u>, Buchanan

# CHECK THE APPROPRIATE BOX(ES):

Work Session

Education Session

Information Item

Other Specify:

# BACKGROUND AND POLICY CONTEXT OF ISSUE:

# STATE MATCHING FUNDS FOR ATHLETICS

The Athletics State Matching funds are completely committed.

# STATE MATCHING FUNDS FOR ACADEMIC FACILITIES

# Kresge Foundation

This is to inform you of the Wyoming Legislative Matching Funds for a gift of \$65,000.00 from the Kresge Foundation. The gift is designated for the Kendall House Renovation.

The Kresge Foundation is an entity.

# **Questar Corporation**

This is to inform you of the Wyoming Legislative Matching Funds for a gift of \$30,000.00 from the Questar Corporation. The gift is designated for the School of Energy Resources.

The Questar Corporation is an entity.

# STATE MATCHING FUNDS FOR ENDOWMENTS

# Cato, Wayland H. Jr. and Marion

This is to inform you of the Wyoming Legislative Matching Funds for a \$50,000.00 pledge from the Marion and Wayland Cato, Jr. Mr. and Mrs. Cato have prior state matching funds of \$100,000.00 to the same allocation, the Marion and Wayland H. Cato Jr. Endowed Scholarship.

Mr. and Mrs. Cato are friends of the University of Wyoming.

# Friends and Family of Larsh Bristol

This is to inform you of the Wyoming Legislative Matching Funds for \$66,601.00 in memorial gifts for Larsh Bristol. The funds are designated for the Photojournalism Project at the University of Wyoming in Memory of Larsh Bristol.

The various donors are both alumni and friends of the University of Wyoming.

# Friends and Family of Dr. George E. Menkens

This is to inform you of the Wyoming Legislative Matching Funds for \$51,300.00 in memorial gifts for Dr. George E. Menkens. The funds are designated for the Dr. George E. Menkens Memorial Scholarship.

The various donors are both alumni and friends of the University of Wyoming.

# Friends and Family of Bryan Sharratt

This is to inform you of the Wyoming Legislative Matching Funds for \$50,000.00 in memorial gifts for Bryan Sharratt. The funds are designated for the Bryan Edwards Sharratt Memorial Graduate Student Scholarship.

The various donors are both alumni and friends of the University of Wyoming.

# Klein, Michael and Jeanne

This is to inform you of the Wyoming Legislative Matching Funds for a \$50,000.00 gift from Michael and Jeanne Klein for the Jane and Michael J. Sullivan Wyoming Teachers' Scholarship Fund. Mr. and Mrs. Klein have prior endowment state matches of \$150,000.00 to the same allocation.

Mr. and Mrs. Klein are friends of the University of Wyoming.

# Micale, Charles A.

This is to inform you of the Wyoming Legislative Matching Funds for a \$50,000.00 pledge from Charles A. Micale to the Entrepreneurship Competition Excellence Fund for the College of Business.

Mr. Micale is a friend of the University of Wyoming.

# <u>Nielson, Jim</u>

This is to inform you of the Wyoming Legislative Matching Funds for a \$74,967.39 gift from Jim Nielson for the James E. Nielson Excellence Fund for the School of Energy Resources. Mr. Nielson has prior endowment state matches of \$5,224,163.30 to the same allocation.

Mr. Nielson graduated from the University of Wyoming with a Bachelor of Science degree from the College of Business in Business Administration in 1954.

# Shlemon, Roy

This is to inform you of the Wyoming Legislative Matching Funds for a \$21,000.00 gift from Dr. Roy Shlemon for the Roy J. Shlemon Fellowship Fund and the Creative Writing Excellence Fund. Dr. Shlemon has prior endowment state matches of \$202,000.00 to various allocations.

Dr. Shlemon graduated from the University of Wyoming with a Master of Science degree from the College of Arts and Sciences in Geology in 1959.

# **Taggart, Dick and Mary Lou**

This is to inform you of the Wyoming Legislative Matching Funds for a \$50,000.00 gift from Dick and Mary Lou Taggart for the Gwinn-Cole Library Endowment, the William D. Ruckelshaus Endowment for IENR, and the Andrew and Connie Vanvig Graduate Fellowship.

Mr. Taggart graduated from the University of Wyoming in 1967 with a Bachelor of Science degree from the College of Agriculture in Ag Economics and again in 1970 with a Master of Science degree from the College of Agriculture in Ag Economics. Mrs. Taggart is a friend of the University of Wyoming.

# Tobin, Margaret "Peg"

This is to inform you of the Wyoming Legislative Matching Funds for a \$50,000.00 gift from Peg Tobin to an endowment yet to be determined.

Ms. Tobin graduated from the University of Wyoming in 1942 with a Bachelor of Science degree from the College of Education and again in 1962 with a Master of Education degree from the College of Education in Counselor Education.

# 5. INFORMATION ONLY ITEM: Development Report, Blalock

CHECK THE APPROPRIATE BOX(ES):

Work Session Education Session

Information Item

Other

Specify:

# BACKGROUND AND POLICY CONTEXT OF ISSUE:

The UW Foundation has agreed to report on donor giving to the UW Board of Trustees.

# WHY THIS ITEM IS BEFORE THE BOARD:

This report is before the Board to advise them of the most current giving totals.

# COMMENTS:

There are two spreadsheets within the FY 2008 Monthly Giving Report through January 31, 2008. The first includes all gifts, while the second focuses on annual fund gifts. Both tables are broken down by the unit receiving the gifts.

	FY 2008 Monthly Giving Report through January 31, 2008											
							ALL GI	FTS	•			
		Current M					FY 2007 Commitments					
	New Commitments	receive	d only)		Cash & Cash	equivale	nt	New C	Commitments	YTD	۲٦	D
	FY 2008		FACE					PLEDGE	NEW PLEDGES	TOTAL	201020	FACE
FUND	GOALS	DONORS	VALUE	DONORS	OUTRIGHT	FACE	NPV	PMTS	FLEDGES		DONORS	VALUE
AGRIC	\$ 1,000,000	47	\$29,575	617	\$1,677,710	\$0	\$0	(39,961.00)	\$0	\$1,637,749	922	\$272,556
AHC	\$ 1,000,000	29	\$1,310	339	\$860,547	\$0	\$0	0.00	\$0	\$860,547	310	\$46,250
ALUMNI	\$-	0	\$0	0	\$0	\$0	\$0	0.00	\$0	\$0	0	\$0
A & S	\$ 5,000,000	268	\$72,047	1749	\$1,017,370	\$0	\$0	(334,654.77)	\$43,451	\$726,166	2439	\$2,045,034
ATHLETICS	\$ 5,000,000	1805	\$660,490	4471	\$3,857,514	\$0	\$0	(1,510,117.86)	\$2,070,000	\$4,417,396	4562	\$2,934,683
BUSINESS	\$ 3,000,000	81	\$45,208	903	\$385,331	\$0	\$0	(80,484.97)	\$50,000	\$354,846	1037	\$1,432,034
EDUCATION	\$ 750,000	61	\$6,885	661	\$318,636	\$0	\$0	0.00	\$510,000	\$828,636	894	\$521,280
ENERGY	\$ 15,000,000	0	\$0	4	\$10,952,768	\$0	\$0	0.00	\$0	\$10,952,768	4	\$11,408,562
ENGINEERIN G	\$ 5,000,000	114	\$30,756	1171	\$1,592,325	\$0	\$0	(91,466.47)	\$2,015,000	\$3,515,859	1416	\$1,115,116
IENR	\$ 350.000	9	\$21,800	106	\$749,800	\$0	\$0 \$0	(622,448.25)	\$0	\$127,352	139	\$132,177
HEALTH SCI	\$ 400.000	65	\$21,300	529	\$1,424,589	\$0	\$0 \$0	(1,307,551.00)	\$0 \$0	\$117,038	909	\$157,318
LAW	\$ 1,250,000	38	\$10,600	246	\$1,416,240	\$0 \$0	\$0 \$0	(578,338.60)	\$466.000	\$1,303,901	294	\$560,611
LIBRARY	\$ 650,000	14	\$60,765	211	\$125,509	\$0	\$0 \$0	(65,618.79)	\$0	\$59,890	300	\$35,635
OUTREACH	\$ 800,000	364	\$38,896	5422	\$125,509	\$0 \$0	\$0 \$0	(5,250.00)	<del>پ</del> 0 \$250	\$39,890 \$413,317	5606	\$397,842
STU AFFRS	\$ 800,000	304	\$2,572	310	\$29,613	\$0 \$0	\$0 \$0	(2,250.00)	\$230 \$0	\$27,363	657	\$36,860
UW ART MUS	\$ 90,000 \$ 650.000		\$6,362	658	\$427,627	\$0 \$0	\$0 \$0	(59,711.64)	\$0 \$0	\$27,303 \$367,915	620	\$550,401
UNIV. FUND OTHER	\$ 175,000 \$ 1,000,000	52 18	\$13,415 \$29,724	691 317	\$93,614 \$492,570	\$0 \$0	\$0 \$0	0.00 (114,677.90)	\$0 \$490,025	\$93,614 \$867,917	1130 304	\$115,749 \$3,691,254
GIFTS NOT	φ 1,000,000	10	φ <b>2</b> 9,124	317	φ <del>4</del> 92,370	φU	<b>Φ</b> Ο	(114,077.90)	φ <del>4</del> 90,023	4007,317	304	φ3,091,234
YET BOOKED	\$-	0	\$0	0	\$0	\$0	\$0	0.00	\$0	\$0	0	\$0
TOTAL	\$-	2,842	\$1,051,706	15,759	OUTRIGHT		\$25,840,080	(4,812,531.25)	\$5,644,726	\$26,672,275	18,484	\$25,453,362
**Total Donors	do not reflect Colu	umn totals. Do	onors may give	e to more than	n one unit/divisi	on.						

FY 2008 Monthly Giving Report through January 31, 2008											
ANNUAL FUND GIFTS (cash received)											
			Current	Month	FY 2008	to date	FY 2007 to same date				
FUND		FY 2008 GOALS	DONORS	AMOUNT	DONORS	TOTAL	DONORS	TOTAL			
AGRIC	\$	115,000	36	\$8,975	510	\$70,212	803	\$70,852			
AHC	\$	55,000	29	\$1,310	331	\$47,613	297	\$32,547			
ALUMNI	\$	-	0	\$0	0	\$0	0	\$0			
A & S	\$	450,000	229	\$35,334	1569	\$250,570	2278	\$272,712			
ATHLETICS	\$	1,900,000	1691	\$414,617	3565	\$1,029,993	4151	\$883,370			
BUSINESS	\$	225,000	52	\$9,773	774	\$184,391	933	\$179,791			
EDUCATION	\$	70,000	59	\$4,885	578	\$42,569	827	\$49,920			
ENERGY	\$	-	0	\$0	0	\$0	0	\$0			
ENGINEERING	\$	340,000	65	\$9,383	1019	\$181,435	1291	\$191,134			
IENR	\$	65,000	9	\$11,800	96	\$48,252	115	\$48,089			
HEALTH SCI	\$	130,000	39	\$4,620	462	\$53,251	727	\$60,373			
LAW	\$	75,000	30	\$3,350	170	\$44,976	260	\$32,420			
LIBRARY	\$	35,000	10	\$765	182	\$16,780	290	\$32,584			
OUTREACH	\$	750,000	362	\$38,646	5417	\$412,317	5596	\$382,192			
STU AFFRS	\$	50,000	24	\$1,897	272	\$12,867	635	\$28,180			
UW ART MUS	\$	65,000	55	\$4,602	170	\$23,837	213	\$63,734			
UNIV. FUND	\$	175,000	52	\$13,415	688	\$93,564	1128	\$105,649			
OTHER	\$	-	10	\$830	96	\$12,715	84	\$18,535			
GIFTS NOT YET BOOKED	\$	_	0	\$0	0	\$0	0	\$0			
TOTAL **Total Donors do not reflect		\$4,500,000	2,604	\$564,203	14,187	\$2,525,341	17,266	\$2,452,082			

# 6. INFORMATION ONLY ITEM: Foundation Report on Performance of Assets, Blalock

CHECK THE APPROPRIATE BOX(ES):

Work Session Education Session

 $\square$  Information Item

Other Specify:

# BACKGROUND AND POLICY CONTEXT OF ISSUE:

UW transferred their endowment funds to the UW Foundation for management, and the UW Foundation agreed to report performance on those assets regularly.

## WHY THIS ITEM IS BEFORE THE BOARD:

The performance results compiled by Monticello Associates on the University of Wyoming Foundation pooled endowments as of December 31, 2007 are included in the book for your reference.

#### COMMENTS:

These performance results include all of endowment assets managed for the University of Wyoming Foundation, including the assets transferred from the University and the State Match monies.

# **The Market Environment**

#### December 31, 2007

The fourth quarter of 2007 brought a turbulent year to a very uneasy close, with the sub-prime mortgage market meltdown contributing to a serious real estate market slowdown and a real threat of a recession hanging over the US economy. The seriousness of the sub-prime mortgage crisis was highlighted repeatedly over the course of the quarter as major financial institutions posted large write-downs related to these securities. Real estate markets with large bubbles in property prices saw valuations sink in response to tighter credit, increased loan defaults and property foreclosures; indeed, foreclosure rates increased all over the country as more homeowners defaulted on newly-adjusted high-rate ARMs. Continued record high crude oil prices did not help matters; oil closed the quarter at \$95.98 per barrel. Fuel, health care and food costs all helped drive the Consumer Price Index (All Urban Consumers) to a 0.73% return. Faced with the possibility of the economy suffering a painful slowdown, and tipping into recession, the Federal Reserve lowered the bellwether Federal Funds overnight rate to 4.25% in two 25 basis-point moves on October 31 and December 11. The economic turmoil impelled investors to sell stocks and seek safe-haven, lower-risk investments such as US Treasury paper. Non-US markets followed suit, with equities of developed markets losing ground to high-quality fixed income in a worldwide flight to safety.

US stock investors weathered a fairly bumpy fourth quarter with all broad indexes losing ground. The Standard & Poor's 500 index's -3.33% quarterly return was barely bested by the broader Dow Jones Wilshire 5000's -3.22%. Economic uncertainty often plays out with investors favoring stocks of larger companies to those of smaller, riskier companies, and this was indeed the case in the fourth quarter (DJW Large Cap index, -2.90%; DJW Small Cap -4.91%; DJW Micro Cap -8.43%). However, since the current economic woes have hit real estate-related sectors hardest, especially financial companies related to mortgage loans, growth-oriented indexes handily outperformed value-oriented benchmarks (DJW Large Growth, -0.61%; DJW Large Value, -5.31%; DJW Small Growth, -3.53%; DJW Small Value, -6.36%). Turning to economic sectors of the S&P 500 index, the fourth quarter saw Energy stocks, especially petroleum-related issues, yielding the strongest performance (4.09%). The Utilities sector was the only other group managing positive performance over the quarter (1.00%); interestingly, power and gas companies were the main drivers of that positive performance, as land-line and cellular telephone companies lost ground. Finance was the worst-performing sector (-14.10%); companies with large exposure to mortgage-loan underwriting and structured financial securities management were very hard-hit, while large diversified trust companies and insurance companies without risky mortgage loan exposure performed relatively well. As consumers tightened their belts, large-ticket items stayed in stores unsold; the Consumer Durables sector, as a result, returned -10.26% for the quarter. Public market real estate equity was the worst-performing broad sector of US stocks by far; the DJW Real Estate

result, returned -10.26% for the quarter. Public market real estate equity was the worst-performing broad sector of US stocks by far; the DJW Real Estate Securities Index (consisting of both Real Estate Investment Trusts and RE Operating Companies) returned -13.68% for the fourth quarter.

Economic uncertainty and the resultant flight to quality, combined with the Fed's interest-rate cuts, translated to strong performance for US investment-grade fixed. Yields on two-year Treasuries fell 91 basis points to 4.01%; yields on thirty-year Treasuries dropped 38 basis points to 4.46%. As befits a falling interest-rate environment, long-term paper outperformed shorter-term issuance (Lehman Long-Term Treasury, 5.65%; Lehman 1-3 Year Treasury, 2.38%). Spreads widened on corporate bonds as investors shunned credit risk; Government and government-sponsored Mortgage-backed paper handily bested Credits during the quarter (Lehman Government, 3.73%; Lehman Mortgage, 3.01%; Lehman Credit, 2.18%). As lower-quality debt issuers encountered tightened credit and a market on the lookout for increased default risk, high-yield bond spreads jumped considerably over the quarter, naturally resulting in marked underperformance relative to investment-grade paper (Lehman High Yield, -1.30%; Lehman Aggregate, 3.00%).

The fourth quarter saw losses for global developed equity markets, with the still-weak US dollar breaking the fall for US-based investors. With a large portion of Japan's economy tied to US fortunes, it is unsurprising that the Pacific region underperformed Europe for the quarter (MSCI Pacific Net, -4.63%; MSCI Europe Net, -0.46%). Emerging-market equity, reflecting high exposure to commodities like crude oil, bested developed-market stock as a whole for the quarter (MSCI Emerging Markets Net, 3.64%; MSCI EAFE Net, -1.75%). Global fixed income again benefited from investors' flight to quality, especially in developed bond markets (Lehman Global Aggregate, 3.26; JP Morgan EMBI+, 2.68%).

Prepared for University of Wyoming Foundation By Monticello Associates

