



UPCOMING DEEP DIVE PRESENTATION: THURSDAY, DECEMBER 16TH

Greetings,

We would like to invite all employees to attend the December Deep Dive with Financial Affairs and Human Resources.

The deep dive presentation will be Thursday, December 16th from 1:00 p.m. to 2:30 p.m.

The presentation will cover:

- **Finance:** Procurement & Payment Services – Reminders & Quick Action Feature
- **Finance:** Table of Contents Reports – Budget Details by Fiscal Year & Period Reports
- **Finance:** OSP – Reminder Subaward Expenditure Types
- **HR:** Annual Goals & Evaluations
- **HR:** Flexible Work Agreements
- **HR:** W-2 Delivery Option/Address Updates
- **HR:** Time Entry for Winter Break/Holiday Hours

This presentation will be held via Zoom and employees can access the presentation by following this Zoom meeting link <https://uwyo.zoom.us/j/96921967850>. Audio is available via computer or by phone at 301-715-8592, meeting ID 969 2196 7850.

Attachment: A calendar invitation is attached to this communication for users to add the tentative schedule for Deep Dive presentations throughout the rest of the calendar year. Please note, the date/location/zoom link of these presentations may change from time to time and users will need to obtain that information each month from these communications.

For those that cannot attend, the presentation and PowerPoint will be available afterward on the WyoCloud website under [Communications](#).

Best,

The WyoCloud Team

Contact Information

The WyoCloud Team

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Need help with WyoCloud?

Contact the UW Help Desk

766-4357, Option #1

userhelp@uwyo.edu

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