



UPCOMING DEEP DIVE PRESENTATION AND QUARTERLY SYSTEM UPDATE

Greetings,

Please see upcoming events below:

Deep Dive Presentation

We would like to invite all employees to attend the August Deep Dive with Financial Affairs and Human Resources.

The deep dive presentation will be Thursday, August 19th from 1:00 p.m. to 2:30 p.m.

The presentation will cover:

- **HR:** Using HCM to Request New or Edit Current Positions
- **HR & Finance:** Quarterly System Update Changes

For those that cannot attend, the presentation and PowerPoint will be available afterward on the WyoCloud website under [Communications](#).

This presentation will be held via Zoom and employees can access the presentation by following this Zoom meeting link: <https://uwyo.zoom.us/j/4109873665>. Audio is available via computer or by phone at 669-900-6833, meeting ID 410 987 3665.

Attachment: A calendar invitation is attached to this communication for users to add the tentative schedule for Deep Dive presentations throughout the rest of the calendar year. Please note, the date/location/zoom link of these presentations may change from time to time and users will need to obtain that information each month from these communications.

Quarterly System Update

WyoCloud Financial Management & HCM will be down for a quarterly system update beginning Friday, August 20th at 5:00 p.m. through Monday, August 23rd at 8:00 a.m. During this time the system will be unavailable.

Please be sure to log out of the system by 5:00 p.m. on Friday, August 20th.

The maintenance and update schedule can be found [here](#). It is recommended users add these

dates to their calendar.

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Best,

The WyoCloud Team

Contact Information

The WyoCloud Team

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Need help with WyoCloud?

Contact the UW Help Desk

766-4357, Option #1

userhelp@uwyo.edu

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