



DEEP DIVE PRESENTATION TODAY

Greetings,

We would like to invite all employees to attend the April Deep Dive with Financial Affairs and Human Resources.

The deep dive presentation will be today, Thursday, April 20th from 1:00 p.m. to 2:30 p.m.

The presentation will cover:

- **Finance:** Strategic Travel Partnership: WallyPark
- **HR:** Benefitted Costing Module Training Opportunities
- **HR:** Expenditure Correction Deadlines
- **HR:** FY2024 Payroll Calendars and Deadlines
- **HR:** Student Employees Address Updates
- **Finance:** Year-End Reminders
- **Finance:** Procurement Card Transition Update Information
- **Finance:** Outstanding Transactions Report (Procurement Cards)
- **Finance:** Copier Program Update
- **Finance:** Substitute Form W-9 update and review
- **Finance:** Signature Requirements on Forms W-9
- **Finance:** Honorarium Letter update and review
- **Finance:** Incentive Letter update and review
- **Finance:** Review tax treatment for common types of payments

This presentation will be held via Zoom and employees can access the presentation by following this Zoom meeting link: <https://uwyo.zoom.us/j/96701754968> Audio is available via computer or by phone at 669-900-6833, meeting ID 967 0175 4968.

For those that cannot attend, the presentation and PowerPoint will be available afterward on the WyoCloud website under [Communications](#).

Thank you,

The WyoCloud Team

Contact Information

The WyoCloud Team:

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