

UW Staff Senate Full Meeting

Agenda

January 5, 2022 1:15 p.m.

Zoom



- I) Roll Call
- II) Approve December minutes
 - A) Minutes approved as circulated
- III) Approve January agenda
 - A) Senator Kennedy moves to amend the January agenda to add Debbie Swierczek to section IV) B)
 - B) Agenda approved as amended
- IV) Special Business
 - A) United Way, Evelyn Edson and Campaign Chair Victor Bershinsky
 - i) Raise money for 16 local nonprofits
 - ii) Payroll deduction available to donate, which rolls over each year
 - iii) Forms at unitedway.org
 - iv) Currently 80% of the way to their goal (\$540,000)
 - v) Questions
 - (1) Senator Casey - Could you touch on how community members access services and resources from United Way?
 - (a) They refer individuals to the applicable services. Their volunteers will file taxes for free for any families that make less than \$60,000/year. Individual agencies also refer to each other.
 - (2) President Maki – Do you have a list of organizations you work with?
 - (a) Yes, they have an informational packet they will send out. They also sent information out to everyone at home.
 - (3) President Maki – What is the minimum payroll deduction?
 - (a) No minimum. You can also do a one-time deduction.
 - B) Confirmation of new Senators
 - i) Floor ceded to Senator Kennedy
 - (1) Moves to confirm the below listed Senators
 - ii) Debbie Swierczek, Academic Affairs, Seat 2
 - iii) Richard Raridon, Student Affairs, Seat 33
 - C) Officer positions votes
 - i) Floor ceded to Senator Kennedy
 - ii) Interim Member-at-large, Ellie Riske
 - (1) Move to confirm by Senator Kennedy
 - (2) Unanimously passed by voice vote
 - iii) President
 - (1) Electronic vote
 - (2) Congratulations to Tim Nichols
- V) Administration reports
 - A) Academic Affairs – Vice Provost Anne Alexander
 - i) Saddle Up
 - (1) Academic preparation program that will replace Cowboy Connect
 - (a) 45 people from across campus on planning team, with 9 College planning teams

- (2) August 14 - 19
- (3) Daily core class (1 credit hour), advocacy skills, supplemental instruction, social/mindfulness/wellness programming, campus introduction
 - (a) Each College leads planning for their students
- (4) Supported by a fee
- (5) Moving onboarding earlier
 - (a) Admitted student days starting in March
- ii) Navigate advising platform launching for continuing students on January 18th; trainings have been completed
- iii) Strategic Planning begins this semester
 - (1) ~80 nominations received and worked with President Maki to identify gaps
- iv) Questions
 - (1) Senator Thrailkill – How will the Saddle Up program affect “move in?”
 - (a) They’ll move in on August 14. About 212 Cowboy Coaches will be leading orientations (“Poke Pack” leaders) for groups of 8 students (based on major). These leaders will work with RLDS and RAs.
 - (2) Senator Casey – Do we know the total cost to students for Saddle Up?
 - (a) \$200 fee, plus one credit hour of tuition, and a prorated dorm fee if they are living in the halls. If they aren’t living in the halls, they’ll have a food charge.
 - (3) Senator Thrailkill – Will we essentially have two move ins?
 - (a) Yeah, but most participating students will be first year students, so most hall residents will be participating. A smaller second move in for sophomores and above will occur at the usual time.
 - (4) Senator Gomez – There has been discussion that first-year students that don’t successfully complete the program or the pre-arrival requirements will be unenrolled from UW. Is that true?
 - (a) This is an S/U program. Numbers from the roughly 30 other schools using this program is no more than 2 total over five years will fail. They will have some options – if a student has other obligations and cannot be present or if they get a “U,” they will be enrolled in one of the Step 1001/1002 courses. They won’t be unenrolled from UW. They have a group working on optional programs for transfer students (Laramie, UW Casper, and online).
 - (5) President Maki - The academic calendar has the faculty reporting date on August 16th; will that hold true except for faculty involved in Saddle Up?
 - (a) Yes. Any faculty involved in Saddle Up are doing so outside of their contracts, but they will be paid.
 - (6) President Maki - A lot of staff help with move in day; how will this impact that?
 - (a) Move in day will be Sunday, August 14th. We are working with HR to provide staff who volunteer for move in or Saddle Up time off during Fall Break.
 - (7) Senator Kennedy – In 2021, the Counseling Center reported that 40% of our current students are experiencing academic interferences based on mental health. How have other institutions adapted post-COVID and how will we ensure that students have a good experience?
 - (a) The Counseling Center is on the planning team. They are building in information on a healthy mid-term week and have lots of folks watching the students.
 - (8) Senator Nelson – Are students going to have an opportunity to hear from other Colleges or programs outside of their declared major in the Saddle Up program, in case they change their mind?

- (a) All Colleges wanted to have an option to visit other Colleges, so that will be available. They're also having opportunities to meet students and representatives from other areas and explore other majors. The core classes will include a cross-section of majors; students will be put in different groups for different parts of the week. Students will be pre-registered into their colleges' program, but they would like to give them a chance to change that before showing up.
 - (9) President Maki – Please let her know if you're interested in serving on the Strategic Planning committees soon.
 - B) Division of Administration – Deputy Vice President Alex Kean
 - i) Questions
 - (1) President Maki – There's a lot in the upcoming budget session; are there any changes from last month?
 - (a) UW presented our budget to the Joint Appropriations Committee. Big requests were to restore funds to the block and to establish a pool of funds for salary increases. The governor is looking at a state/agency-wide salary increase. We are presenting our capital construction request to the JAC next.
 - (2) President Maki – Do we have an updated org chart available?
 - (a) There have been several departures and it's still in process but should hopefully be ready soon.
 - C) Human Resources – Interim Vice President Deb Marutzky
 - i) Emergency leave with pay/COVID is still in place for this calendar year
 - ii) Updated remote work agreement process and forms sent out over the break
 - iii) Performance evaluations opening January 10th, closing the end of March
 - iv) W2 delivery by the end of the month
 - (1) Quick reference guide:
 - <https://uwyo.teamdynamix.com/TDClient/1940/Portal/KB/ArticleDet?ID=95593>
 - v) Questions
 - (1) President Maki – Is the 80 hours new, or is it rolling over from any used last year?
 - (a) Everyone starts over at 80 hours.
- VI) Liaison Reports
 - A) ASUW
 - i) No representative present
 - B) Faculty Senate – Chair Freng
 - i) Passed several resolutions regarding Employee Handbook and UniRegs up for review
 - ii) Conversations with administration about shared governance
 - iii) Did not have time to pass a resolution about the School of Computing, but they are much happier with the revised proposal
 - iv) Reorganization and strategic planning will take up a lot of their time this spring
 - C) Advisory Council on Diversity, Equity, and Inclusion (Senator Biertzer)
 - i) No representative present.
 - ii) Per President Maki
 - (1) Hiring of Vice President
 - D) Athletics Planning Committee (Senator Schneider)
 - i) Not met yet for this semester.
 - E) Enterprise Risk Management Advisory Committee (Senator Thrailkill)
 - i) Legal and Compliance is continuing to monitor federal cases against executive orders regarding COVID

- ii) Risk Management is working on paying accident claims and pushing for more financial recovery from insurance companies, requesting folks be proactive and timely about work-related travel plans
- iii) Questions
 - (1) Senator Kennedy – Regarding approving travel, has there been a change to travel being allowed?
 - (a) They are still approving each case individually, but there’s not an official change or restriction in place.

F) Food Security Taskforce - (Meghan Monahan)

- i) No representative present.

G) Landscaping Committee (Senator Puls)

- i) Campus walk around held December 13th, but she could not attend and has not received any minutes from the meeting
- ii) President Maki has a copy of the minutes.
 - (1) Will be discussed at Board of Trustees
 - (2) Concerns and discussions about ADA parking, move in, implementation versus plan, removal of Union parking

H) No More Committee (Senator Biertzer)

- i) No representative present.

I) Public Art Committee - (Senator Goyn)

- i) Has not met yet.

J) Strategic Plan Working Group (Senator needed)

- i) Has not met yet.

K) Student Media Board (Emily Edgar)

- i) Report from Emily
 - (1) New studio available this semester
 - (2) Hiring student reporters
 - (3) Printer issues

L) USP Update Working Group (Senator Raridon)

- i) Has not met yet; will meet January 28th
- ii) Revisiting their charge and gathering information from relevant administrators
- iii) Creating a web site to increase transparency

VII) Officer Updates

A) President, Chris Maki

- i) Academic Forum
- ii) Met with Neil Theobald before he left
 - (1) Senate President stipend distribution, shared governance
- iii) Kat Vick and Cathy Moen left UW, so we have some vacancies to fill
 - (1) Senator Kennedy – please send her nominations for parliamentarian

B) Vice President, Brianna Casey

- i) Board of Trustees
 - (1) Extended mask mandate to February meeting

VIII) New Business

A) Vote to suspend reading rules

- i) Passed unanimously through roll call vote

B) First Reading, Resolution 245 “Support for Associated Students of the University of Wyoming Resolution 2757 Regarding the Creation of a School of Computing”

- i) No discussion
 - ii) Passed with 92% of members present through roll call vote
- IX) Old Business
- X) Committee Reports
- A) Communications Committee – Senator Casey
 - i) Meeting – January 6, 10:00am, Zoom (meeting ID 5373940029)
 - ii) Finding a new chair
 - iii) Please fill out Senator Bio survey (link sent in chat)
 - B) Credentials and Elections Committee – Senator Kennedy
 - i) Meeting – January 11, 2:00pm, Zoom (meeting ID [94995620419](#))
 - ii) Parliamentarian vacancy
 - iii) Will be updating constituent list
 - C) Finance Committee – Senator Gonzales
 - i) Meeting – January 19, 8:30am, Zoom
 - ii) Moved money around between accounts
 - iii) Spring scholarship is open until January 14th
 - D) Holiday Market – Senator Heupel
 - i) Meeting – January 7, 9:00am, Zoom (meeting ID 99043190946)
 - E) Recognition Committee – Senator needed
 - i) Meeting – TBD
 - ii) Emcee is booked, working on Save the Dates, got release time
 - iii) Please let President Maki know if you can help
 - F) Staff Relations Committee – Senator Czech & Senator Heupel
 - i) Meeting – January 18, 1:30pm, Zoom (meeting ID 92383432669)
 - ii) Minutes emailed and uploaded to SharePoint
 - iii) Discussion about annual reviews and supervisor issues
- XI) Open forum

Meeting concluded around 2:52PM.

Respectfully submitted,



Jennifer McKenna
Staff Senate Secretary